

# CEPF Small Grant Final Project Completion Report

Complete the following report worksheet to provide CEPF with an overall summary of the results of your project. Within the narrative section, responses should be concise, but include sufficient detail to present a clear understanding of the development and progression of this project.

<b>Date of Report (MM/DD/YY)</b>
November/20/2003

## Organization Information

<b>Organization Name</b>
Conservation International

<b>Project Title</b>
Training for CEPF Grant Facilitation in the Philippines

<b>Project Dates (as stated in the contract agreement)</b>
April 15 to July 15, 2003 (Original contract); August 15, 2003 (amended)

<b>Partners</b>

<b>Project Description – Provide a brief description of the project your team implemented.</b>
This grant brought the newly hired CEPF Philippines Grant Manager to Washington for training in all aspects of grant making and for familiarization with CEPF's DC-based operations. The Grant Manager also undertook hands-on training at Indonesia with the Sumatra Grant Manager. Part of this grant was used also for travel to the corridors by the Grant Manager to touch base with grant applicants from the Sierra Madre, Palawan and Eastern Mindanao corridors.

## Narrative Questions

<b>1. What was the initial objective of this project?</b>
To train newly hired Philippines Grant Manager in all aspects of grant making.

<b>2. Did the objectives of your project change during implementation? If so, please explain why and how.</b>
No.

**3. How was your project successful in achieving the expected objectives?**

Grant Manager is accepting and processing grant applications from the three corridors including review of LOI by CEPF pool of experts and uploading both applicants' and existing grantees' files in e-room. He travels periodically to Palawan, Eastern Mindanao, and Sierra Madre to provide assistance to potential grantees on LOI and proposal development. He has begun assisting the Asia Grant Director with all aspects of CEPF implementation in the Philippines since receiving training at Washington, D.C.

**4. Did your team experience any disappointments or failures during implementation? If so, please explain and comment on how the team addressed these disappointments and/or failures.**

No.

**5. Describe any positive or negative lessons learned from this project that would be useful to share with other organizations interested in implementing a similar project.**

Hands-on training is very effective and efficient way of training compared to rigid formal type of training.

**6. Describe any follow-up activities related to this project.**

Grant Manager now works full-time with CEPF as facilitator for the Philippines through a grant to Conservation International Philippines entitled "CEPF Grant Facilitation in the Philippines".

**7. Please provide any additional information to assist CEPF in understanding any other aspects of your completed project.**

Time spent for training especially at Washington D.C. was very short to cover as many aspects of grant making as possible and for familiarization of CEPF operations especially its policies. A follow-up training especially on e-room, grant tracker and grant maker operation is needed.

**For more information about this project, please contact:**

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