

CEPF Final Project Completion Report – EMI Small Grants

Please complete all fields and respond to all questions below.

Background Information

Organization Legal Name	Kahua Association
Project Title	Strengthening the Governance and Capacity of Kahua Association for biodiversity conservation.
Date of Report	30 th August 2017
Report Author	Silas Wagatora
Author Contact Information	C/-Makira Provincial Government, Makira Province
CEPF Region	East Melanesian Islands
Strategic Direction	Strategic Direction 4.1: Strengthen the capacity of local and national civil society Organizations in project management and organizational governance.
Grant Amount	USD19, 927.00
Project Dates	1 June 2016 – 31 August 2017

1. Implementation Partners for this Project
(please list each partner and explain how they were involved in the project)

SICCP

SICCP based in Honiara provided the Kahua Association Executive with support and guidance for delivery of this project in terms of financial management training and help with mentoring and strategic structure of the organization. They also assisted by providing feedback on reports being submitted to CEPF by Kahua Association.

Conservation Impacts

2. Please explain/describe how your project has contributed to the implementation of CEPF's Ecosystem Profile for the East Melanesian Islands. For example, you may refer to the Strategic Directions that your project has contributed to.

This project has contributed towards CEPF's Ecosystem Profile under Strategic Direction 4.1: Strengthen the capacity of local and national civil society Organizations in project management and organizational governance.

The project focused on improving the capacity of Kahua Association, both financial and organizational, which means that the organization is better placed to manage conservation projects in the future. The improvements can be seen by looking at the Civil Society Tracking Tool.

3. Please summarize the overall results/impact of your project against the expected results detailed in your approved proposal.

The overall impacts of this project against its expected results are as follows:

1. **RESULT:** Establish an office to recruit an administrator to manage and to oversee the affairs and functions of Kahua Association.
IMPACT: The Administrator recruited at Kirakira, is essential as it provides that opportunity to be present amongst potential stakeholders such as the Agriculture Extension Office, the Makira Provincial Government, World Vision and other important bodies that Kahua Association can collaborate with for future activities.
2. **RESULT:** Training for the Kahua Association Executive to re-in force and build their capacity in Project Management
IMPACT: Training and on-going mentorship from SICCP has provided Kahua Association Executive with the adequate skills and knowledge set to manage this project and more so build their capacity in Project Management.
3. **RESULT:** Kahua Association Chief Awareness Training
IMPACT: Chief and Sub Ordinate representatives of Kahua Association undertook a training/awareness meeting facilitated by SICCP to discuss and deliberate on the future of Kahua Association. The sessions in this training involved:
 - SWOT analysis of the association
 - Identifying the roles and responsibilities of the sub ordinate bodies of the association, that form Kahua Association's organizational structure
 - Discuss and deliberate of Kahua Association's organizational structureThis training/awareness resulted in the development of an organizational capacity plan that stands as the platform for future proposal fundraising of Kahua Association.
4. Please describe any successes and/or challenges faced towards achieving the expected short-term and long-term impacts of the project work.

PROJECT SUCCESSES:

This Project has produced a number of key deliverables for Kahua Association. To name the following documents and events;

1. RE-Launching of Kahua Association
2. Kahua Association Executive voted in at the September 2015 Annual General Meeting, undertook training/ awareness and mentorship from SICCP and over the course of this project have had that opportunity to exercise their roles and responsibilities as board members.
3. Kahua Association has revised and endorsed a Constitution [Revised Edition 2017].
4. Kahua Association has a File Index to better arrange and organize the storing of its documents.
5. Kahua Association – General Terms and Conditions of Services for Employees
6. KA Chief and Sub Ordinates undertook a Training/Awareness on Governance and Financial facilitated by SICCP CEO.

PROJECT CHALLENGES:

The Project encountered challenges during its implementations.

1. Three months into the commencement of the project – the project coordinator first recruited for the Project resigned leaving Kahua Association with the challenge to recruit another coordinator.
2. Communication from Kirakira, Makira's Provincial Capital is an ongoing challenge, and Kahua faced drastic delays with report submissions due to unreliable internet service, hence reports were not able to be submitted via e-mail on time.
3. The remoteness of the project site which is located in-land makes it challenging when deciding on a possible venue for training/awareness for the populace of Kahua Association.

5. Were there any unexpected impacts of your project (positive or negative)?

The unexpected Impacts of the Project are as follows;

1. **POSITIVE:**

- a) Kahua Association has an Executive that is motivated and keen to develop Kahua Association's strategic direction to build the skills and knowledge set of its Subordinate bodies to build the region's welfare.
- b) Kahua Association though located in the remote region of the Solomon Islands, communities are versed of its establishment and people are encouraged to work together with its Executive.

2. **NEGATIVE:**

- a) The delays of disbursement have challenged the project implementation. The Kahua Association team in Kirakira experienced communication issues that resulted in delay of submission of reports, which had the knock-on effect of not being able to receive further payments until reports were approved.
- b) Kahua Association is quite sparse over a remote region of Makira/Ulawa Province – so communicating the entire project across its entire region is also a challenge for the Executive.

6. If you did not complete any project components or activities, how did this affect the overall impact of the project?

The components/activities of this project were completed at the said project deadline.

Products/Deliverables

7. Please describe and submit (electronically if possible) any tools, products, or methodologies that resulted from this project or contributed to the results.

Tools, products/methodologies as a result of this project have been provided. (*Find attached*)

CEPF Global Monitoring Data

Respond to the questions and complete the tables below. **If a question is not relevant to your project, please make an entry of 0 (zero) or n/a (not applicable).**

8. Did your organization complete the **CEPF Civil Society Tracking Tool (CSTT)** at the beginning and end of your project? Yes
(Please submit the final CSTT document to IUCN Oceania if you have not already done so).

	Date	Composite Score
Baseline CSTT	July - 2016	11
Final CSTT	August - 2017	36.5

9. Please list any **Vulnerable, Endangered, or Critically Endangered species** conserved due to your project. This Project is a Capacity Building project; hence this question is not applicable.
10. Hectares Under Improved Management – Question not applicable for this Capacity Building Project

Project Results	Hectares*	Comments
11. Did your project strengthen the management of an existing protected area?		<i>List the name of each protected area</i>
12. Did your project create a new protected area or expand an existing protected area?		<i>List the name of each protected area, the date of proclamation, and the type of proclamation (e.g., legal declaration, community agreement, stewardship agreement)</i>
13. Did your project strengthen the management of a key biodiversity area named in the CEPF Ecosystem Profile (hectares may be the same as questions above)		<i>List the name of each key biodiversity area</i>

** Include total hectares from project inception to completion*

14. In relation to the questions above on protected areas, did your project complete a Management Effectiveness Tracking Tool (METT), or facilitate the completion of a METT by protected area authorities? If so, complete the table below. *(Note that there will often be more than one METT for an individual protected area.)*

Question also not applicable for this Project.

Protected area	Date of METT	Composite METT Score	Date of METT	Composite METT Score	Date of METT	Composite METT Score

15. Direct Beneficiaries: Training and Education

<i>Did your project provide training or education for . . .</i>	Male	Female	Total	Brief Description
16. Adults for community leadership or resource management positions	5	1	6	KA executive training on Project Management and Financial Management held July 2016 at Kirakira
	32	4	36	Training for executive and subordinate groups.
17. Adults for livelihoods or increased income	-	-	-	
18. School-aged children	-	-	-	
19. Other	-	-	-	

20. Please list the name and approximate population size of any “community” that benefited from the project.

Community name	Population size	Surrounding district	Surrounding province	Country
Maniate	400			
Toroa	600			
Namarango	600			

If you marked "Other", please provide details on the nature of the Community Characteristic and Socioeconomic Benefit

Lessons Learned

Please describe any lessons learned during the design and implementation of the project, as well as any related to organizational development and capacity building. Consider any lessons that would inform future projects designed or implemented by your organization or others, as well as lessons that might be considered by the global conservation community.

22. Project Design Process (*aspects of the project design that contributed to its success/shortcomings*)

Kahua Association has faced numerous challenges during the design phase of this Project. The Association representation is in the remote locations of the Solomon Islands, so gathering consensus to having a project was difficult. The Executive saw the importance of a wider consultation at this Phase, but that was not possible so in a smaller Team, the Project was confirmed and ready for the implementation.

23. Project Implementation (*aspects of the project execution that contributed to its success/shortcomings*)

However, with ongoing support from our Partner – SICCP, the Executive had that opportunity to liaise with the CEO on a timely basis to discuss stages of implementation where she also provided us that ongoing guidance. This approach enabled KA to maintain and manage this Project to its closure date. The outputs of this Project are our successes and will be used hereon to continue Kahua Association strategies for the years to come. Though the challenges, it was a learning experience for the Executive and the Project Coordinator and we can confident we are ready to undertake another Project from CEPF.

24. Describe any other lessons learned relevant to the conservation community

Lessons learnt are as follows;

1. Due to communication challenges in Kirakira, and at times Internet is un-reliable, the CEPF representative in Honiara should be able to finalize reports/discussions with partners to minimize the delays of feedback from Reports.
2. Conservation Actions/efforts can only be realistic and achievable if the association implementing the project is well equipped with the skills and knowledge set to maintain and manage the Project.

Sustainability/Replication

25. Please summarize the success or challenges in ensuring that the project will be sustained or replicated in the future.

The successes that will be sustained in the future are that Kahua now has an Executive that will be operating for two (2) years. This Team of indigenous people of the Kahua region are determined and keen to take Kahua Association to becoming a robust conservation entity in the

next 2-3 years. The association now has key documentations that will be used to manage the association and implementation conservation actions for the benefits of its communities.

The Challenges that should be addressed are:

- Kahua Association should fundraise for other donors in the near future to maintain its operations and continue on its great work in the region
- Kahua Association should have a representative in Honiara that is closely linked to Kahua Association – Kirakira so communication and work in Honiara is smooth running and representative is accessible to developing partnerships and engage in networking for KA.

26. Please summarize any unplanned activities that are likely to result in increased sustainability or replicability of your project work.

The unplanned activities of this Project, is Kahua Association partnering to new locally established initiative in Makira/Ulawa Province. This is a boost of motivation for representatives of KA are note that their Association has scaled in the recent year and is now recognized in the region.

KA's capacity has proven to SICCP that they can also be a community partner implementing activities of the Seagrass and Dugong Conservation Project SICCP is currently implementing.

Safeguards

Please provide a summary of the implementation of any required action toward the environmental and social safeguard policies for this project.

This may be attached in the form of an updated Social Safeguards document.

The KA Executive has worked tirelessly to maintain its Association and be at times aware of the Environmental and Social Safeguard Policies of the Project. See attached is the updated Social Safeguard Document.

Additional Comments/Recommendations

27. Please use this space to provide any further comments or recommendations in relation to your project or CEPF.

Kahua Association executive members have learned a lot from this present project. During Leadership and Management trainings at Namarango community most of the participants who came from various communities around Kahua were really impressed by the trainings offered and made comments that they learned new skills that enhanced their understanding on project management and leadership skills. A lesson learned from I would therefore say that what might be common in one place may be new in other places. Some members were privileged to use the project's laptop and therefore learned some of the basics of typing. To some the Leadership Trainings and Financial Management Trainings undertaken were new.

Additional Funding

KA has submitted another Small Grant LOI to CEPF, and awaits its outcome for 2018.

Please provide:

28. details of any additional funding that supported this project

29. details of any further funding secured for this project, your organization, or the region, as a result of CEPF's investment in this project

Donor	Type of Funding*	Amount	Notes
Nil			

* Categorize the type of funding as:

- A *Project Co-Financing (other donors or your organization contribute to the direct costs of this project)*
- B *Grantee and Partner Leveraging (other donors contribute to your organization or a partner organization as a direct result of successes with this CEPF funded project)*
- C *Regional/Portfolio Leveraging (other donors make large investments in a region because of CEPF investment or successes related to this project)*

Information Sharing and CEPF Policy

CEPF is committed to transparent operations and to helping civil society groups share experiences, lessons learned, and results. Final project completion reports are made available on our website, www.cepf.net, and publicized in our newsletter and other communications.

Please include your full contact details below if different from what has already been provided:

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