

Health and Safety Plan

24 March 2022

CEPF Grant CEPF-112782

Tropical Biology Association Ltd

Improved organizational capacity through mentoring for 10 local CSOs

Project Location: Indo-Burma

Grant Summary

1. Grantee organization.
Tropical Biology Association
2. Grant title.
Strengthening Civil Society Organizational capacity for long-term conservation impact
3. Grant number.
CEPF-112782
4. Grant amount (US dollars).
5. Proposed dates of grant.
July 2022 – July 2024
6. Countries or territories where project is located.
Cambodia, Lao, Myanmar, Vietnam
The project is managed by the Cambridge, UK office of the Tropical Biology Association
7. Full name, title, telephone numbers, and electronic mail address of Grantee personnel responsible for the health and safety plan.
Director
tba@tropical-biology.org
+44 1223 336619
8. Summary of the project.
The Tropical Biology Association, working closely with IUCN SSC Asian Species Action Partnership will deliver a capacity development and mentoring programme with local partners in Cambodia, Lao, Myanmar and Vietnam. Much of this will be online training and mentoring, with a face-to-face Masterclass in Vietnam.
9. Date of preparation of the health and safety plan.
24th March 2022
10. **Describe the component of your project that has raised health and safety issues:** This section should explain the activities that might cause concern about health and safety.

Most of the activities will be delivered online. There is face-to-face Masterclass planned for mid-2023. This will take place in Vietnam and we will work with our in-country partners to ensure that all health and safety issues have been assessed.

With regard to the risks from the covid-19 virus the position in Vietnam and in the countries from which trainers and participants will be travelling will be assessed nearer the time, as the situation regarding covid-19 may change between now and then.

As part of the Masterclass there will be a field trip which will be planned in association with the local partner, who will be familiar with local conditions. The Tropical Biology Association has considerable experience of working in tropical environments, and in assessing and mitigating against potential risks.

11. **Actions to ensure health and safety**: Describe actions that will be taken to ensure the health and safety of project workers as well as local community members. Include a description of the precautions that will be taken against transmission of COVID-19.

Arrangements for the face-to-face Masterclass will include a risk assessment conducted in association with the local partners nearer the time.

A detailed assessment of the covid-19 situation in the countries involved will be undertaken nearer the time of the face-to-face Masterclass in mid-2023 in Vietnam. Appropriate precautions, in line with local guidance, will be taken.

Arrangements for the field trip will include a risk assessment conducted in association with the local partners nearer the time. This will be shared with the CEPF Secretariat for its prior approval, at least one month in advance of the field trip.

12. **Budget**: Please provide an estimate of the cost of implementing the health and safety plan, and clarify the source of funds (including if these are CEPF funds)

The cost of covid tests for participants in the face-to-face Masterclass has been included in the budget for the event.

13. **Monitoring and Evaluation**: This section aims to outline what steps the grantee will take to monitor and evaluate the impact of the proposed intervention.

The health and safety precautions will be documented and assessed as part of the arrangements for the activities.