**Rapid Rescue for Conservation Crises (R2C2) Facility**

**Fixed Amount Award Letter of Inquiry Template**

**GENERAL INFORMATION**

CEPF requires all applicants for R2C2 grants to submit a Letter of Inquiry (LOI) using this template. LOIs can be submitted in any language. Applicants that successfully pass the LOI stage will be invited to submit a full proposal in English, French, Portuguese or Spanish. A full list of eligibility criteria can be found on the CEPF website here.

**Organization Legal Name** (legal name of organization that will sign the agreement and accept responsibility for R2C2 grant, if awarded)

**Primary Contact** (name, title, email and telephone number of person submitting the application)

**Secondary Contact** (name, title, email and telephone number of alternative contact person, if available)

­­­­­­­­

**Date of Submission**

**PROJECT CONCEPT**

Project Title

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project Duration (months) Total Amount Requested (US$) Project Country/ies

­­­­­­­­

|  |
| --- |
| **Project Rationale:** Describe the conservation crisis addressed by the project. Is this crisis happening now? Why does it need an urgent response? ***(max: 750 words)*** |
|  |
| **Project Approach:** How will the project address the conservation crisis identified above? Describe the activities the project will implement. ***(max: 750 words)*** |
|  |
| **Organizational Strengths:** Describe why your organization is best suited to undertake this project. ***(max: 750 words)*** |
|  |
| **Implementation Partners:** Describe the organization(s) you will partner with to implement the project and their role(s) in the project. ***(max: 750 words)*** |
|  |
| **Advance Payment:** CEPF can make an advance payment of up to US$10,000 to support immediate actions to respond to the crisis, while the full proposal is being developed and the grant is awarded. If you need an advance payment, please provide the amount and a brief justification below, with a breakdown of the main budget items (salaries, professional services, travel, supplies, equipment, etc.). ***(max: 750 words)*** |
|  |