Amendment: Sections 1.1, 1.3.1 and 2.1

Call for Proposals

For:	Migrate cepf.net Website from Drupal 7 to Craft CMS and Provide Ongoing Maintenance and Support Post-Migration
From:	The Critical Ecosystem Partnership Fund (CEPF)
Amendment Date:	Wednesday, 7 August 2024
Subject:	"Requirements Delivered by a Previous Consulting Engagement" are in Annex 3, not "Attachment 1"

Dear Offerors: Be advised that updates have been made related to the following sections:

Section 1.1: Top of page 5: "Attachment 1" has been changed to “Annex 3”
Section 1.3.1: Mid-page 7: "Attachment 1" has been changed to “Annex 3”
Section 2.1: Page 10: "Attachment 1" has been changed to “Annex 3”

Page numbering has also been updated to be in a consistent format throughout the document.

Call for Proposals

Migrate cepf.net Website from Drupal 7 to Craft CMS and Provide Ongoing Maintenance and Support Post-Migration

Opening Date:	15 July 2024
Closing Date:	26 August 2024, 5 p.m. EDT
Questions Due	16 August 2024, 5 p.m. EDT
Date: Submission:	Proposals should be sent to cepf@cepf.net by 5 p.m. (EDT) on the closing date.

Dear Offerors,

Conservation International is issuing a Call for Proposals (CFP) on behalf of the Critical Ecosystem Partnership Fund for migration of all content, functionality, integrations and design of the cepf.net website currently running on Drupal 7 to the Craft content management system as well as for ongoing maintenance and support of the website after migration. The following call for proposals contains the necessary information for interested offerors.

Cepf.net is the website for the Critical Ecosystem Partnership Fund (CEPF), a joint initiative of l'Agence Française de Développement, Conservation International, the European Union, Fondation Hans Wilsdorf, the Global Environment Facility, the Government of Japan and the World Bank. It is administered by Conservation International.

CEPF empowers civil society—nongovernmental organizations, Indigenous groups, academic institutions and private enterprises—to protect the world's biodiversity hotspots and help communities thrive. We do this through grants for conservation, organizational strengthening and sustainable development.

Interested offerors should submit proposals electronically for the anticipated agreement by sending an email to **cepf@cepf.net by 5 p.m. (EDT) on Monday, 26 August 2024**.
Interested Offerors can submit their questions to **cepf@cepf.net**.

All offerors are expected to exercise the highest standards of conduct in preparing, submitting and, if selected, eventually carrying out the specified work in accordance with CI's Code of Ethics and l'Agence Française de Développement's Statement of Integrity, Eligibility and Environmental and Social Responsibility.

Any violation of the Code of Ethics, as well as concerns regarding the integrity of the procurement process and documents should be reported to CEPF via its Ethics Hotline at www.ci.ethicspoint.com.

Call for Proposals

For the provision of

Migration of cepf.net Website from Drupal 7 to Craft CMS and Provision of Ongoing Maintenance and Support Post-Migration

Contracting Entity:

Conservation International

Funded under:

The Critical Ecosystem Partnership Fund

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Section 1. Instructions and General Guidance

1.1 Introduction

Conservation International (CI), the Contracting Entity, on behalf of the Critical Ecosystem Partnership Fund, is soliciting offers from offeror firms to submit proposals to carry out migration of all content, functionality, integrations and design of the cepf.net website to the Craft content management system as well as for ongoing maintenance and support of the website after migration.

BACKGROUND:

The Critical Ecosystem Partnership Fund (CEPF) was founded in 2000 as a joint initiative of l'Agence Française de Développement, Conservation International, the European Union, the Global Environment Facility, the Government of Japan and the World Bank to address the growing threats to biodiversity by empowering civil society in developing countries and transitional economies to protect the world's biodiversity hotspots—some of Earth's most biologically rich yet threatened terrestrial ecosystems.

The cepf.net website is used to communicate CEPF's geographic and programmatic scope of work; announce funding opportunities to potential grantees around the world, many of whom connect from remote locations with low connectivity; communicate instructions and strategies for applying; provide a hub of learning resources for grantees and others; and to articulate CEPF's impact at a global level and the project level, publishing descriptive information, associated reports and resources from each of 3,000 projects funded. The site also includes information about the CEPF secretariat team, regional implementation teams, donor council and an archive of related governing documents.

OBJECTIVES:

The objectives for this contract are to:

- Migrate cepf.net all content, functionality, integrations and current design from Drupal 7 to Craft CMS, and
- To provide post-implementation maintenance and support services for the CEPF website.

cepf.net CMS Components and System Migration Requirements:

cepf.net is currently running on Drupal 7. Content managers create and update pages through a set of predefined modules or sets of modules customized to the current site design. The CEPF team, CI technical team and a consultant recently evaluated content management systems and selected Craft CMS to replace Drupal based on its ability to maintain or improve current functionality and the added benefit that the CI internal technical staff has experience supporting Craft CMS for the Conservation.org website.

This project envisions a transition of the content management system from Drupal 7 to Craft CMS with no change to the site design and minimal disruption to the availability of the live site. In addition to the core components and requirements listed

below, the previous consultation included a discovery process yielding a requirements document including a representative list of top-level site pages and page templates and User Stories, see **Annex 3.**

Technical Infrastructure

- cepf.net will provide two environments: production and staging, hosted on Amazon Web Services. A cloud-based managed AWS infrastructure (such as S3, Cloudfront, RDS, Elastic Load Balancer, etc.) should be included in the technical infrastructure plan for the replacement with a cost-effective, reliable and scalable structure that will efficiently accommodate traffic and resource consumption increases.

Global Access and Accessibility

- Global availability is required, so the infrastructure must support scalability and be optimized for fast-edge delivery. Many of the grantees accessing cepf.net are in remote areas with low bandwidth.
- The website must conform to Web Content Accessibility Guidelines (WCAG 2.2) at minimum.

Languages and Translation

- cepf.net is accessed in and supports many languages through a combination of automated and manual translations, including through GTranslate.
- The new site should support multiple languages in the CMS with the ability to use automatic translation from Google when custom translations are not available.
- The new site should support multiple languages in the asset management system.

Design

- Content managers create new pages from predefined, flexible modules or sets of modules customized to the site design, which is not being changed at this time.
- A commensurate level of customized and pre-configured modules shall be delivered as part of the project to allow content managers to easily populate and maintain the site without technical assistance.

Scale/Size of Site Contents to Be Migrated

- The site currently has approximately:
    - 10 top-level landing pages.
    - 37 "Hotspot" pages which contain interactive maps.
    - 465 basic pages.
    - 3,000 grantee project pages which are populated by a combination of an integration with Salesforce and locally stored data and resource links.
    - 282 "story" pages.
    - 7,000 files/resources which are managed centrally and tagged for use in/to be accessed from other pages and modules.

Salesforce Gateway Integration

- The grantee project pages are populated using a data endpoint which relies on Salesforce as a data source. Referred to here as "Salesforce Gateway,"

such endpoint contains the base data that composes the project pages. Complementary data, such as file attachments, should be manually related to the entry using Craft CMS admin interfaces. The integration must run multiple times in a day in order to identify new entries, updates and deletion, as well as creating, updating and removing project pages.

Newsletter Registration

- Site visitors can subscribe to the CEPF newsletter through a form integrated with Constant Contact.

Interactive Maps

- Users can interact with maps based on pre-defined and standardized geojson shape files.

URLs

- Where possible, URLs for pages and resources/assets should persist. A redirect strategy should be provided when not possible.

Search and Filtering

- The existing search and filtering functionality on the site should be maintained in the new site.

Users

- There are two user roles: Administrator and Content Editor
- There are currently five active end-user accounts (3 Admin and 2 Content Editors) plus additional active technical support staff user accounts.

Maintenance and Support

In addition to the system and content migration, CEPF requires a vendor to supply ongoing support and maintenance of cepf.net. The vendor will be responsible for the technical maintenance of the environment, including monitoring server performance, ensuring proper backup protocols are being followed, and identifying and applying any security updates that are needed to the platform.

In addition, the vendor will fix bugs and development enhancements as identified and prioritized by CEPF. As necessary, the vendor may be requested to provide design and user experience recommendations. As this work is being performed under the contract, the vendor will provide the project management framework to implement the fixes and enhancements, properly track and manage a centralized code repository, and provide training to CEPF staff as needed. Additionally, in the event of unexpected downtime or issues on cepf.net, the vendor would be available to troubleshoot and fix any emergency issues.

1.2 Offer Deadline

Offerors shall submit their offers electronically at the following email address, Critical Ecosystem Partnership Fund, cepf@cepf.net.

Offers must be received no later than **5 p.m. EDT 26 August 2024**. Offerors are responsible for ensuring that their offers are received in accordance with the instructions stated herein. Late offers will not be considered.

1.3 Instruction for Offerors

All proposals must be submitted in one volume, consisting of:

- Signed Code of Ethics (Annex 1) and Statement of Integrity, Eligibility and Environmental and Social Responsibility (Annex 2) Completed Vendor Security Management Questionnaire for implementing agencies and all partners (Attachment 2, download here: https://www.conservation.org/rfp-security-survey)
- Technical proposal as described in section 1.3.1
- Cost proposal as described in section 1.3.2

This CFP does not obligate the Critical Ecosystem Partnership Fund to execute a contract nor does it commit the Critical Ecosystem Partnership Fund to pay any costs incurred in the preparation or submission of the proposals. Furthermore, the Critical Ecosystem Partnership Fund reserves the right to reject any and all offers if such action is considered to be in the best interest of the Critical Ecosystem Partnership Fund.

1.3.1 Technical Proposal

The Technical Proposal should demonstrate a clear understanding of the work to be undertaken and the responsibilities of all parties involved. The offeror should include details on personnel, equipment, and contractors who will be used to carry out the required services. The technical proposal shall comprise the following parts:

- Part I: Technical Approach including:
    - Description of the recommended technical architecture and replacement process.
    - Clarification about whether the proposed solution can meet requirements described in Section 2, Scope of Work (SOW) and the requirements captured in Annex 3 and a detailed description of how the offeror intends to meet the requirements.
    - High-level description of content migration strategy.
    - Roles and responsibilities of implementation partner and delineation of roles between CEPF and implementor.
    - A Written Information Security Plan.
    - Confirmation of having an Incident Response Plan (IRP). If not publicly available, please provide the SOC 1 or SOC 2 reports to confirm the existence of an IRP.
    - This part shall be between 3 and 5 pages long, but may not exceed 5 pages.

  Part II: Implementation methodology, including:
    - Description of the high-level methodology and process.
    - Estimated timeline for detailed project implementation activities.
    - Roles and responsibilities of implementation partner.
    - Roles and responsibilities of CEPF and estimated level of effort required.
    - Standard artifacts that are generated as part of your methodology, such as use case templates, UAT test scripts, configuration/technical design documents.

    - Standard meeting schedule.
    - Description of administrator and end-user training approach.

- Part III: Implementation partner experience including:
    - Corporate capabilities and vendor experience, past performance, and 3 client references.
      This part shall be between 2 and 4 pages long, but may not exceed 4 pages. Please include descriptions of similar projects or assignments and at least three client references.
    - Staffing plan and personnel qualifications.
      Please propose how the project will be staffed including business hour availability. This part shall be between 2 and 5 pages long, but may not exceed 5 pages. CVs may be included in an annex to the technical proposal and will not count against the page limit. CVs must demonstrate: Experience and skills in Drupal and Craft CMS, development, project management, content migration, page content population through data feed, user experience and visual design.
    - Present examples of successful accessibility implementation in website development and tools used to accomplish it.

- Part IV: Transition Plan

1.3.2 Cost Proposal

Estimated budget: US$160,000 to US$180,000.

Offerors shall use the cost proposal template "Detailed Budget" attached in 1.3.3. The cost proposal must be valid for at least 90 days after submission to the Critical Ecosystem Partnership Fund. The cost proposal is used to determine which proposals are the most advantageous and serves as a basis of negotiation for award of a contract. The cost proposal must be all-inclusive of profit and fees. Additional costs cannot be included after award, and revisions to proposed costs may not be made after submission unless expressly requested by the Critical Ecosystem Partnership Fund should the offerors proposal be accepted.

Nevertheless, for the purpose of the proposal, Offerors must provide a detailed budget showing major expense line items. Offers must show unit prices, quantities, and total price. All items, services, etc. must be clearly labeled and included in the total offered price. All cost information must be expressed in US dollars. The cost shall also include a budget narrative that explains the basis for the estimate of every cost element or line item.
Supporting information must be provided in sufficient detail to allow for a complete analysis of each cost element or line item. The Critical Ecosystem Partnership Fund reserves the right to request additional cost information if the evaluation committee has concerns of the reasonableness or completeness of an offeror's cost proposal.

If selected, Offeror shall use its best efforts to minimize the financing of any taxes on goods and services, or the importation, manufacture, procurement or supply thereof. If Offeror is eligible to apply for refunds on taxes paid, offeror shall do so. Any tax savings should be reflected in the total cost.

1.3.3 Offeror Proposed Detailed Budget

DESCRIPTION OF SERVICE	DAILY OR HOURLY COST	OTHER COSTS (LOCAL CURRENCY)	TOTAL COST (LOCAL CURRENCY)
TOTAL			

1.4. Chronological List of Proposal Events

The following calendar summarizes important dates in the solicitation process. Offerors must strictly follow these deadlines.

CFP published: **15 July 2024**
Deadline for written questions: **16 August 2024**
Proposal due date: **26 August 2024**

The dates above may be modified at the sole discretion of the Critical Ecosystem Partnership Fund. Any changes will be published/advertised in an amendment to this call for proposals.

1.5. Evaluation and Basis for Selection

An award will be made to the offeror whose proposal is determined to be responsive to this solicitation document, meets the eligibility criteria stated in this CFP, meets the technical capability requirements, and is determined to represent the most advantageous to the Critical Ecosystem Partnership Fund.

	Evaluation Criteria	Total Possible Points
I	**Technical Proposal Part I- Technical Approach, Methodology, and Detailed Work Plan**	
1	Does the proposal clearly explain, understand and respond to the objectives of the project as stated in the Scope of Work?	15
2	Does the proposed program approach and detailed activities and timeline fulfill the requirements of executing the Scope of Work effectively and efficiently?	15
3	Does the proposal demonstrate the offeror's knowledge related to technical sectors required by the Scope of Work?	15
II	**Technical Proposal - Part II - Management, Key Personnel, and Staffing Plan**	
1	Personnel Qualifications – Does the proposal demonstrate that team members have necessary experience and capabilities to carry out the Scope of Work?	10
III	**Technical Proposal - Part III - Corporate Capabilities, Experience, Past Performance, and references**	

1	DEI – Does the company demonstrate experience in implementing accessibility for websites through examples of successfully implementing measures in previous works.	10
3	Company Background and Experience – Does the company have experience relevant to the project Scope of Work?	15
IV	**Cost Proposal: Cost includes travel, fees, charges, any other expenses**	
1	Cost seems appropriate to the scope of work	10
2	Ongoing maintenance costs are reasonable.	10

Section 2. Scope of Work, Deliverables, and Deliverables Schedule

2.1. Scope of Work

This call for proposals will address the migration of cepf.net from Drupal 7 to Craft CMS, with all content, data, design, configuration, integrations, templates and custom modules. The Requirements and User Stories created under the preceding engagement for requirements discovery are included in **Annex 3.**

As part of the project, we expect the implementation partner to execute the following activities:

1) **Detailed Analysis of Requirements and User Stories and Sprint/Release Plans**
   The vendor will review existing requirements documentation and system configurations, interview key stakeholders and conduct a detailed analysis of migration and infrastructure requirements in order to validate and add any necessary detail to the requirements and user stories listed in **Annex 3**. Vendor will collaborate with CEPF to build use cases and acceptance criteria based on the user stories.
   Vendor deliverables will include:
   - Agreed upon scope in finalized user stories with use cases and acceptance criteria and contents of sprints/releases.
   - Develop content model of CEPF.net currently managed in Drupal and map to a future state content model as it will be supported in Craft CMS.
   - Technical architecture plan, including components, interfaces, file storage, CDN strategy, security and resilience.
   - Detailed work plan and recommended sprint schedule, including dependencies, point and cost estimations and sprint methodology (duration of sprints, estimated vendor and client hours per sprint, cadence of meetings and releases).

2) **Execution of Migration of cepf.net from Drupal 7 to Craft CMS, including System Installation, Configuration/Development, Testing of User Stories**
   The vendor will design, develop, test and deliver system components, custom templates and modules based up on approved use cases, preferably using an agile methodology. The vendor will be responsible for unit and QA testing of stories prior to user acceptance testing.

3) **Content Migration**
   The vendor will migrate all site contents including pages, page components, legacy content and resources with associated metadata and tags. URLs should persist from

the current system to the new system. Where not possible, the vendor will provide a redirect strategy. The vendor will be responsible for defining a content migration plan, including plans for validation and cleanup support. The vendor should be clear in their response regarding any other services that are advised and/or included in the quotation to support content migration.

4) **Integration with Salesforce (grant database, also known as ConservationGrants)** The vendor will replicate the Grantee Projects page feed functionality using the existing interface, which pulls data from Salesforce and stores it in a consumable public endpoint, performing proper adjustment and enhancement in order to be integrated to Craft CMS admin interfaces. The vendor will be responsible for testing that the function continues to create, update or delete pages when criteria is met to do so. The vendor will validate that all new pages and pages previously created by this function remain connected and appropriately check for updates or deletions. The vendor will be responsible for unit and QA tests of this functionality prior to user acceptance testing.

5) **Release Management, Deployment Planning and Post-Production Support**
The vendor will work with the cepf.net team to determine an appropriate release calendar and process to migrate functionality, including integrations, and content into the production environment. The vendor will be responsible for migrating code, customizations, content, system configurations and any security settings from a development environment to a full test environment for UAT. Once passing UAT, the vendor will complete the migration to the live site.

6) **Knowledge Repository, Technical Knowledge Transfer and Training**
The vendor will provide in-depth knowledge transfer to the CI technical team on system administration and maintenance tasks. The vendor will provide training to CEPF content administrators and content editors on system functionality.

7) **Project Management**
The vendor will lead the project management of the system and content migration and will be required to provide the following under this engagement:
   - A project manager to oversee execution of the project.
   - A project timeline that provides a list of activities, resources requirements, planned start and end dates, critical milestones, and dependencies for each functional area.
   - A risk management process for identifying risks associated with the project timeline and deliverables.
   - A collaboration tool and process, including meetings, centralized repository, process to facilitate the activities required for the project, and an area where bugs and issues can be logged and their resolution tracked.

   Note: Conservation International prefers an agile project methodology for system installation, configuration/development, testing and implementation of user stories. As part of the project management deliverables, there will be a project management plan that will describe how the project will be managed including identification of sprint length and content, project team roles, and the process for managing stories from backlog through deployment. The technical proposal should include details of the vendor's implementation methodology and project management activities that are a standard part of the engagement.

8) **Technical Management**

The vendor will be required to provide the following technical requirements:

- Detailed backup and resilience plan.
- Detailed security and authentication plan.
- Detailed transition plan, which should consider the preservation or redirect of key URLs.

9) **Ongoing Support and Maintenance**

In addition to support immediately following the completion of deployment to the live site, this engagement requires ongoing support and maintenance for one year. The vendor will provide ongoing support and maintenance on cepf.net based upon priorities determined by the CEPF team. Anticipated volume of support required would be approximately 16 hours per month. Areas of support and maintenance include:

- CMS database and server management including regular system updates, security review, and back-up and disaster recovery support - mandatory
- Maintain centralized code repository, which will be provided by CEPF
- Implementation of new features and functionality
- Troubleshooting and repairing bugs as requested
- User experience design services
- New visual design services
- Training for CEPF staff on use of new features
- Project management services to implement updates to production
- Emergency support
- SLA

2.2. Deliverables & Deliverables Schedule (TBD indicates deadlines will be determined in consultation with the chosen contractor.)

	Activity	Due Date	Deliverable	Acceptance Criteria
1.1	Detailed analysis of requirements and user stories	TBD	Stakeholder meetings	Stakeholder meetings covered all functional areas and use cases, answered questions and filled gaps in requirements and user stories.
1.2	Refine requirements and user stories	TBD	User stories with use cases and acceptance criteria	User stories contain agreed-upon scope, acceptance criteria, the estimated level of effort and the priority as indicated by CI/CEPF. CI/CEPF staff approve of all use cases and acceptance criteria.
1.3	Develop content model	TBD	Content model and map for current and future states	Each type of content in cepf.net has been identified, with associated data and relationships mapped. Future state content model and map identifies how Craft CMS will support the content model.
1.4	Develop technical architecture plan	TBD	Technical architecture plan	Technical architecture plan includes interfaces, file storage, CDN strategy and authentication.
1.5	Develop detailed work plan	TBD	Sprint timeline, including number of sprints, high-level sprint contents, and velocity	Timeline is comprehensive and adequately reflects CI/CEPF constraints, current user story estimates, code

				dependencies, and CEPF priorities.
			Sprint meeting schedule with participants	Sprint meeting types are defined by purpose, frequency (days/times), and participants.
			Story management process, including bug/treatment	A detailed process of how a story moves from backlog into sprints, the stages of the stories within the sprints, and who is responsible for moving a story between the stages. Additionally, the process for handling bugs is defined and agreed to with CI.
			Project management reporting process	CI/ CEPF agrees to the project management reporting process including the monitoring of estimates versus actual level of effort as well as the budget burndown rate. Escalation process is defined for issues with CI/ CEPF or implementation partner performance.
2.1	Execution of migration of cepf.net from Drupal 7 to Craft CMS, including system installation, configuration/development, implementation and testing of user stories	TBD	Deliverables are listed in each user story	Stories meet acceptance criteria defined in each story.
2.2	Web Accessibility	TBD	Website Accessibility minimum	All the websites pages pass in all of Chrome's

			requirements are met	accessibility audit results (lighthouse)
3	Content migration	TBD	Migration plan Content migration Migration analysis and error identification	Detailed plan indicates what content and data are migrated, when, where and how. Plan should include risk management strategies, including the ability to revert to current site if needed during the transition. All content, content types and associated data are migrated. Analysis of migration results is provided. Analysis identifies migration errors and omissions and provides a plan for cleanup.
4	Integration with projects external endpoint (ConservationGrants)	TBD	Technical design specifications Code repository, as required Error handling procedure, as required	Meets technical requirements. Meets all relevant use cases. Meets security requirements.
5.1	Release management and deployment planning	TBD	Release plan Release content inventory documents	Release plan includes details of the scope, timing, roles and responsibilities from development environments to full testing and live site. For each release, a detailed inventory of content and functionality being

				included is prepared and reviewed prior to release. For each release, a detailed cutover checklist is provided with detail of the task, the person responsible, the date/time to be completed and any dependencies.
5.2	Release	5 January 2025	New Website Launch	New website is released for public access
6.1	Knowledge repository	TBD	All stories documented in shared project management tool agreed upon by vendor and CI. All artifacts on shared drive Code repository	Stories include details on any open questions, decisions that are made, details on configuration, and testing results. All deliverables are stored in a shared repository. All technical code is checked into a code repository to which CI/ CEPF has access.
6.2	Technical knowledge transfer	TBD	Robust written technical documentation of final environment infrastructure and technical design is provided. Live demonstration with technical admins at CI/CEPF.	Technical administrators at CI/CEPF understand site infrastructure and maintenance procedures.
6.3	Training	TBD	Training sessions and written documentation for	User admins and content managers understand how to

			user admins and contentmanagers provided.	complete their tasks in Craft CMS.
7	Project management	Ongoing	Weekly budget and scope burn down reports submitted. Alerts to stories that exceed original estimates Issues database maintained. Project plan developed and routinely monitored/updated Risk register developed and routinely monitored	Reports received by CEPF. CEPF is alerted to stories that exceed the original estimate and also exceed total sprint estimate. Issues database approved by CI/CEPF. Plan approved by CI/CEPF. Register approved by CI/CEPF.
8	Technical management	TBD	Detailed backup plan Detailed security plan Detailed transition plan	Plan is approved by CI/CEPF. Security plan covers both application and user security and approved by CI/CEPF. Contains a list of ongoing maintenance tasks required of CI/CEPF and approved by CI/CEPF.
9.1	Ongoing support for new feature development and bug fixes	5 January 2025 through 30 June 2025	Detailed support plan provided, including methodology for identifying requirements, documenting design/development, testing	Plan includes detailed tasks, actors, and expected service-level agreements.

			responsibilities, and deployment tasks. Resources allocated on priority basis. Change management plan provided for developing, testing and deploying code into the production environment. Document repository established and kept current for support documents, project plans and communications.	 Resource assignment within an agreed timeframe. Plan is approved by CI/CEPF. Documentation is updated when changes are made.
9.2	Maintain cepf.net environment	5 January 2025 through 30 June 2025	Ensure cepf.net is available with acceptable response times. Environment management plan developed and implemented for CMS database, server and integrations.	Site functions efficiently with minimum downtime. Backups are completed according to CI/CEPF policies. Updates are applied within an agreed timeframe.
9.3	Identify and apply security updates	5 January 2025 through 30 June 2025	cepf.net environments have all critical security patches installed.	All critical security patches are installed within an agreed timeframe.
9.4	Support Emergency Requests	5 January 2025 through 30 June 2025	Support process provided for submission of emergency requests.	Clear process to submit emergency support requests.

Section 3. Procurement and Contract Standards

3.1 Service Agreement Template

Note: this is a sample CEPF contract and will be modified to accommodate specifics of the final selected award

SERVICE
AGREEMENT
BETWEEN
CONSERVATION INTERNATIONAL
FOUNDATION AND [XXX]

Project Title:
BusinessWorld Contract Master File:
BusinessWorld Vendor Master File:

This Services Agreement (the 'Agreement') is made and entered into as of **[insert date]** (the 'Effective Date') by and between Conservation International Foundation ('CI') a nonprofit public benefit corporation organized under the laws of the State of California and **[NAME]**, a **[type legal entity]** ('Service Provider').

Funding in support of this Agreement is made available from the Critical Ecosystem Partnership Fund ("CEPF"), a multi-donor fund consisting Conservation International Foundation ("CI"), International Bank for Reconstruction and Development ("IBRD"), the Global Environment Facility through CI as implementing agency ("GEF"), the Government of Japan through IBRD as trustee of grant funds provided by the Ministry of Finance ("Japan"), Agence Française de Développement ("AFD"), and the European Union ("EU") -- hereafter together referred to as "the Funding Sources". CEPF is administered by CI.

1. Services; Project Description. CI hereby engages Service Provider as an independent contractor, on a non-exclusive basis, to perform the activities and provide the deliverables set forth below (the 'Services'), as may be modified from time to time:

#	Allotted days	Activity	Due date	Deliverable
1				
2				
3				
4				

5				
6				
7				
8				
9				

During the Period of Performance (as defined in Section 2) of this Agreement, CI shall have the right to request reasonable changes to the scope of the Services. All changes shall be in writing and signed by authorized representatives of the parties. Service Provider shall receive technical direction from [**CEPF REPRESENTATIVE'S NAME AND TITLE]** or his/her designee, as authorized in writing.

2. Period of Performance. The Performance Start Date is [DATE]. The Performance End Date is [DATE] unless otherwise modified, or the Agreement is terminated in accordance with Section 6. Any extension of the Period of Performance requires a written amendment of this Agreement signed by authorized representatives of both Parties.

3. Compensation.

a. Fee for Services. In consideration of Service Provider's performance of the Services during the Period of Performance**,** CI shall pay Service Provider an amount equal to US$**[click and type amount].**

b. Expenses. The Fee For Services set forth above is inclusive of all expenses.

c. All activities and expenditures must occur during the Period of Performance of this Agreement to be reimbursable.

d. Payment Terms.

Payment shall be made in accordance with the following payment milestones:

(1) $____upon completion and CI's acceptance of deliverable No. 1,

(2) $____upon completion and CI's acceptance deliverable No. 2,

(3) $____upon completion and CI's acceptance of final deliverable.

Service Provider shall provide invoices to CI containing name and address, place of performance, activities and deliverables (as defined in Section 1) completed and accepted, and payment instructions. All amounts will be paid within thirty (30) days after receipt of Consultant's invoice.

f. Service Provider shall provide an IRS W-9 form for US entities, or an IRS W-8 form for non-US entities.

4. Acceptance of Deliverables; Time is of the Essence.

a. Acceptance Criteria. Service Provider is expected to perform the Services and Deliverables in accordance with the following acceptance criteria, which may be revised and supplemented from time to time during the Period of Performance of this Agreement to accommodate for successful performance of the Services.

[INCLUDE ACCEPTANCE CRITERIA]

Acceptance. In the event that a Deliverable meets CI acceptance criteria, CI shall notify the Service Provider via email that such Deliverable has been accepted. In the event that a Deliverable does not meet CI's acceptance criteria, CI shall advise the Service Provider via email as to which aspects of the Deliverable require revision. Service Provider shall implement such revisions in accordance with CI's instructions and deliver the revised Deliverable to CI for review within 30 business days business days following receipt by Service Provider of the revision request. CI may request that this process be repeated for as many times as necessary to meet the acceptance criteria. Time spent on necessary revisions to meet acceptance criteria may not be charged to CI unless authorized in writing by CI.

b. Time is of the Essence. Service Provider shall perform the Services in strict compliance with the Delivery Schedule set forth in APPENDIX 1. Time is of the essence with respect to all aspects of this Agreement and the subject matter hereof.

5. Termination. Either party may terminate this Agreement at any time upon ten (10) days prior written notice. In such event, Service Provider shall provide to CI all deliverables (incl. all embodiments thereof) completed or partially completed up to the effective date of termination to CI in a format and medium specified by CI ,and CI shall pay a pro-rated fee for all Services provided by the Service Provider in good faith prior to the effective date of termination. Any payment effected by CI in excess of the pro-rated fee due on the effective date of termination shall be returned by the Service Provider immediately upon request by CI If CI terminates this Agreement due to a material breach by Service Provider or due to the Service Provider's failure to perform any of the Services to CI's satisfaction, CI may withhold payment for any such unsatisfactory Services until such Services are performed to CI's satisfaction.

6. Indemnification. Service Provider agrees to indemnify and hold harmless CI, any Funding Source, and their respective trustees, officers, directors, agents, and employees, including the cost of defense, for any claim made against them arising out of Service Provider's performance under this Agreement.

7. Relationship of CI and Service Provider.

a. Service Provider is not an employee, agent or assign of CI for any purposes whatsoever. Accordingly, Service Provider shall be solely responsible for all matters relating to the employment of its personnel including, but not limited to, compliance with all applicable workers' compensation, unemployment compensation and social security laws and with all withholding and all other federal, state and local laws and regulations governing such matters. CI shall not provide Service Provider or its employees with any insurance or other benefits including, but not limited to, unemployment, medical, dental, worker's compensation and/or disability insurance.

b. Service Provider is performing the Services as an independent contractor of CI and not as an officer, employee, partner or agent of CI. Accordingly, Service Provider has no right or authority to assume or create any obligation of any kind or to make any representation or warranty, whether expressed or implied, on behalf of CI or to bind CI in any respect.

8. Government Officials and Employees. Service Provider hereby certifies that no assistance, payments or anything of value (monetary or non-monetary) shall be made, promised, offered to or accepted by any government employee or official (a) in contravention of any U.S. or other applicable law or regulation including, but not limited to, the U.S. Foreign Corrupt Practices Act; (b) without the express consent of the government for which the employee or official works; and (c) that is not reasonable, *bona fide*, and directly related to the activities funded under this Agreement. It is Service Provider's responsibility to ensure compliance with this clause, and to maintain and provide at CI's request, documentation demonstrating such compliance. Service Provider hereby certifies that no payments or other form of assistance shall be made to or accepted by any government employee or official (x) to influence any official government act or decision; (y) to induce any government employee or official to do or omit to do any act in violation of his or her lawful duty; or (z) to obtain or retain business for, or direct business to any individual or entity. If Service Provider is a government employee or official, Service Provider shall recuse him/herself from any governmental act or decision affecting CI and shall not influence any governmental act or decision affecting CI. Under no circumstances shall any payments or anything of value be given, made, promised or offered to any U.S. Federal, State or local employee or official.

9. Confidential Matters and Proprietary Information. During the course of this Agreement, either party may acquire confidential information or trade secrets of the other ("Confidential Information"). Each party agrees to keep all such Confidential Information in a secure place, and further agrees not to publish, communicate, divulge, use, or disclose, directly or indirectly, for his own benefit or for the benefit of another, either during or after performance of this

Agreement, any of the Confidential Information, except as may be required by law or this Agreement. Upon termination or expiration of this Agreement, each party shall deliver all Confidential Information produced or acquired during the performance of this Agreement and all copies thereof to the other. This obligation of confidence shall not apply with respect to information that is (a) available to the receiving party from third parties on an unrestricted basis; (b) independently developed by the receiving party; or (c) disclosed by the other party to others on an unrestricted basis.

10. Intellectual Property

CI All work product created, prepared, procured, generated or produced by Service Provider under this Agreement and delivered to CI including, but not limited to, raw or processed data, articles, reports, drawings, computer data bases, and all other memoranda (collectively, "Works"), shall belong solely and exclusively to CI. All Works shall be deemed "works made for hire" within the meaning of U.S. copyright law, and CI shall be deemed the author of the Works. If for any reason, any Work is not deemed a "work made for hire," or all rights in and to any Work are deemed not to vest in CI, Service Provider hereby irrevocably assigns and transfers any rights it may retain in and to the Works to CI and waives all its rights, title and interest in and to the Works, including moral rights. Upon CI's request and at its expense, Service Provider agrees to cooperate with and assist CI in perfecting its rights in and to the Works, including executing appropriate documents.

CI will have the sole right to copyright the Works, except that Service Provider grants to CI a nonexclusive, irrevocable royalty-free license to reproduce, translate, publish, use and dispose of, and to authorize others to so do, all copyrighted or copyrightable material not first produced or prepared by Service Provider in the performance of this Agreement, but which is incorporated in the Works, provided that such license shall be only to the extent that the Service Provider now has, or prior to completion of the Agreement may acquire, the right to grant such license without becoming liable to pay compensation to others solely because of such grant. To the extent that the Works contain any material to which Service Provider does not have the right to grant such license, Service Provider will assume responsibility for obtaining all necessary rights for use, reproduction, translation, publication and disposition of that material by CI

CI will have the sole right to copyright such Works, except that Service Provider grants to CI a nonexclusive, irrevocable royalty-free license to reproduce, translate, publish, use and dispose of, and to authorize others to so do, all copyrighted or copyrightable material not first produced or prepared by Service Provider in the performance of this Agreement, but which is incorporated in the Works, provided that such license shall be only to the extent that the Service Provider now has, or prior to completion of the Agreement may acquire, the right to grant such license without becoming

liable to pay compensation to others solely because of such grant. To the extent that the Works contain any material to which Service Provider does not have the right to grant such license, Service Provider will assume responsibility for obtaining all necessary rights for use, reproduction, translation, publication and disposition of that material by CI.

11. Security and Safety. Service Provider agrees that s/he has read, understands and shall comply with any applicable security regulations provided by CI, and acknowledges that Service Provider shall be solely responsible for Service Provider's own safety and physical property or equipment during the performance of this Agreement.

12. Travel. Service Provider shall be solely responsible for any travel arrangements, travel insurance, and all arrangements for visas, passports or immunizations.

13. Choice of Law; Arbitration. This Agreement shall be construed and enforced in accordance with the laws of the District of Columbia, USA, applicable to contracts fully executed and performed therein and without giving effect to its conflict of laws principles. Any controversy or claim arising out of or relating to this Agreement, or the breach thereof, shall be settled by arbitration before a single arbitrator in Washington, DC, under the rules of the American Arbitration Association in effect at the time of commencement of the arbitration, and the parties agree that judgment upon the award rendered by the arbitrator shall be final, binding and may be entered in any court having jurisdiction thereof.

14. Compliance With Law; CI Code of Ethics. Service Provider will perform the Services in compliance with (i) the U.S. Foreign Corrupt Practices Act and Office of Foreign Asset Control regulations, as well as (ii) all laws and regulations of the country in which the Services are performed (including, but not limited to, such relating to bribery, corruption, terrorism financing and equal employment opportunity, as well as all the generally accepted standards applicable to such work), as if such aforementioned laws and regulations directly reached the activities of the Service Provider. Further, Service Provider agrees to perform all Services and to conduct all activities related thereto in accordance with CI's Code of Ethics, a copy of which is attached hereto as Appendix 2 and incorporated by reference.

15. Service Provider's Anti-Terrorism Representation And Warranty. Service Provider is hereby notified that U.S. Executive Orders, U.S. and other international law prohibit transactions with, and the provision of resources and support to, individuals and organizations associated with terrorism. Service Provider, therefore, represents and warrants that Service Provider has not provided, and will take all reasonable steps to ensure that Service Provider does not and will not knowingly provide, material support or resources to any individual or entity that commits, attempts to commit, advocates, facilitates,

or participates in terrorist acts, or has committed, attempted to commit, facilitate, or participated in terrorist acts, and is compliant with all other applicable provisions of such U.S. Executive Orders and U.S. and other international law. Service Provider shall ensure that it makes no payment with funds provided hereunder to persons or entities listed on any financial sanction list maintained by the United Nations, European Union, France and the United States of America or other jurisdiction where Services are carried out, (ii) for any payment to purchase, supply, finance any supplies, services or sectors which are subject to an embargo by the United Nations, the European Union, France, United States or other jurisdiction where Services are carried out.

16. Counterparts And Facsimile Signatures**.**

a. Each party agrees that the other party may rely on a facsimile copy of the signature of a duly authorized signatory and that upon the exchange of such facsimile signatures, electronically or otherwise, this Agreement shall be binding between the parties whether or not hard copies of this Agreement are ever exchanged between them.

b. This Agreement may be signed in one or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument even though all the parties are not signatories to the original or the same counterpart.

17. Severability. In the event that any one or more of the provisions contained herein shall, for any reason, be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions of this Agreement, but this Agreement shall be construed as if such invalid, illegal or unenforceable provisions had never been contained herein, unless the deletion of such provision or provisions would result in such a material 11change so as to cause completion of the transactions contemplated herein to be unreasonable.

18. No Third-Party Beneficiaries. Except as expressly set forth herein, neither party intends that this Agreement shall benefit or create any right or cause of action in or on behalf of any person or entity other than the Service Provider and CI.

19. Non-Assignment. This Agreement shall not be transferred or assigned by Service Provider without prior written consent of CI.

20. Grievance Mechanism. Service Provider is responsible for the implementation and monitoring of the Code of Ethics in (Attachment 2). Service Provider shall immediately report any allegations or suspicions of violations of the Code of Ethics or Agreement terms related to corruption, fraud or anti-competitive practice; fund from illicit origin or other Project-related grievances. Grievances will be addressed in accordance with the CI's established grievance mechanism. Service Provider shall ensure that all of its

employees, sub-contractors and sub-grantees are informed of CI's grievance mechanism at www.ci.ethicspoint.com or via phone to a local dial-in number displayed at www.ciethicspoint.com ("CI Ethics Hotline"). CI will promptly investigate any grievances submitted to the CI Ethics Hotline. CI will treat complaints as confidential to the extent possible, with the understanding that confidentiality may not be maintained where identification is required by law or to enable CI or law enforcement to conduct an adequate investigation. Service Provider shall not retaliate against any employee or other person who submit such grievances in good faith. Retaliation is subject to termination of this Agreement and other sanctions, including ineligibility of Service Provider to submit future proposals to CI for CEPF-related activities.

21. Waiver. Either party may specifically waive any rights under this Agreement by the other party, but no such waiver shall be deemed effective unless in writing, signed by the waiving party, and specifically designating the rights waived. No waiver shall constitute a continuing waiver of similar or other rights.

22. Entire Agreement; Amendments. This Agreement supersedes all prior oral or written agreements between the parties and constitutes the entire Agreement between the parties. Unless indicated otherwise herein, this Agreement may not be amended, supplemented, or modified in any respect except by written agreement signed by both parties.

23. Notices. Notice under this Agreement shall be deemed to have been sufficiently given either when served personally or when sent by first-class registered mail addressed to the parties at the addresses set forth below. CI shall not be liable for, nor shall Service Provider be liable to perform, services or expenses incurred after the receipt of notice or termination.

If to Service Provider:

If to Conservation International Foundation
Attn: Olivier Langrand

With a copy to General Counsel's Office
Address: Conservation International Foundation
2011 Crystal Drive, Suite 600 Arlington VA, 22202 USA
Email: olangrand@cepf.net
Phone: +1 703-341-2400
Fax: +1 703-553-0721

24. Acts of corruption, fraud or anti-competitive practice; fund from illicit origin.

a. Act of Corruption means any of the following:

(1) the act of promising, offering or giving, directly or indirectly, to a Public Official or to any person who directs or works, in any capacity, for a private sector entity, an undue advantage of any nature, for the relevant person himself or herself or for another person or entity, in order that this person acts or refrains from acting in breach of his or her legal, contractual or professional obligations and, having for effect to influence his or her own actions or those of another person or entity; or

(2) the act of a Public Official or any person who directs or works, in any capacity, for a private sector entity, soliciting or accepting, directly or indirectly, an undue advantage of any nature, for the relevant person himself or herself or for another person or entity, in order that this person acts or refrains from acting in breach of his or her legal, contractual or professional obligations and, having for effect to influence his or her own actions or those of another person or entity.

b. Anti-Competitive Practices means:

(1) any concerted or implicit action having as its object and/or as its effects to impede, restrict or distort fair competition in a market, including without limitation when it tends to: (i) limit market access or the free exercise of competition by other companies; (ii) prevent price setting by the free play of markets by artificially favoring the increase or decrease of such prices; (iii) limit or control any production, markets, investment or technical progress; or (iv) share out markets or sources of supply;

(2) any abuse by a company or group of companies of a dominant position within a domestic market or in a substantial part thereof; or

(3) any bid or predatory pricing having as its object and/or its effect to eliminate from a market, or to prevent a company or one of its products from accessing the market.

c. Fraud means any unfair practice (acts or omissions) deliberately intended to mislead others, to intentionally conceal elements there from, or to betray or vitiate his/her consent, to circumvent any legal or regulatory requirements and/or to violate internal rules and procedures of the Beneficiary or a third party in order to obtain an illegitimate benefit.

d. Fraud against the Financial Interests of the European Community means: any intentional act or omission intended to damage the European Union budget and involving (i) the use or presentation of false, inaccurate or incomplete statements or documents, which has as it effect the misappropriation or wrongful retention of funds or in any illegal reduction in resources of the general budget of the European Union; (ii) the non-disclosure of information with the same effect; and (iii) misappropriation of such funds for purposes other than those for which such funds were originally granted.

e. Illicit Origin means funds obtained through:

(1) the commission of any designated categories of offences under FATF 40 (https://www.fatf-gafi.org/media/fatf/documents/FATF%20Standards%20-%2040%20Recommendations%20rc.pdf)

(2) any Act of Corruption; or

(3) any Fraud against the Financial Interests of the European Community, if or when applicable.

f. The Service Provider shall (i) use its best efforts ensure that its equity and assets will not come from Illicit Origin the Services, (ii) ensure that the Services shall not give rise to any Act of Corruption, Fraud or Anti-Competitive Practice, (iii) inform CI with immediately upon becoming aware of or suspecting any Act of Corruption, Fraud or Anti-Competitive Practice, (iv) take all necessary measures to remedy the situation in a manner satisfactory to CI and the Funding Sources and within the time period determined by CI and/or the Funding Sources, and notify CI immediately of any information which leads to suspect the Illicit Origin of funds invested in the Services.

25. Instructions, Inspections and Audits. The Service Provider shall permit CI, the Funding Sources, or any party designated by CI or the Funding Sources, to inspect the site and/or the accounts and records of the Service Provider relating to the performance of this Agreement, and to have such accounts and records audited by auditors appointed by CI or the Funding Sources, if so requested by CI or the Funding Sources.

The authorized representatives of the parties hereto have caused this Agreement to be executed as of the date first written above.

[CLICK AND TYPE CONTRACTOR NAME]	**Conservation International Foundation**

By:	By: Olivier Langrand
Title: _____	Title: Executive Director, Critical Ecosystem Partnership Fund
Date: _____ Month Day Year	Date: _____ _____ Month Day Year

ANNEX 1: Code of Ethics
ANNEX 2: Statement of Integrity, Eligibility and Social and Environmental Responsibility
ANNEX 3: Requirements Delivered by Previous Consulting Engagement

ANNEX 1

Code of Ethics

Conservation International's reputation derives from our commitment to our core values: Integrity, Respect, Courage, Optimism, and Passion and Teamwork. CI's Code of Ethics (the "Code") provides guidance to CI employees, service providers, experts, interns, and volunteers in living
CI's core values, and outlines minimum standards for ethical conduct which all parties must adhere to.

Any violations of the Code of Ethics should be reported to CI via its Ethics Hotline at www.ci.ethicspoint.com.

CI relies on the personal integrity, good judgment and common sense of all third parties acting on behalf, or providing services to the organization, to deal with issues not expressly addressed by the Code or as noted below.

Integrity:

- Act in good faith, responsibly, with due care, competence and diligence and maintain the highest professional standards at all times.
- Comply with all contractual terms as well as all applicable laws, rules and regulations, domestic and international, in every country where Services are carried out.
- Provide true representation of all Services performed.
- Never engage in any of the following acts: falsification of business document or receipts, theft, embezzlement, diversion of funds, bribery, or fraud.

Transparency:

- Avoid conflicts of interest and not allow independent judgment to be compromised.
- Not accept gifts or favors from sub-contractors, suppliers or other 3rd parties that would negatively impact the provision of Services to CI.

Accountability:

- Disclose to CI, at the earliest opportunity, any information you have or become aware of, that may result in a real or perceived conflict of interest or impropriety.
- Implement activities, provide Services, and manage staff and operations in a professionally sound manner, with knowledge and wisdom with the goal of a successful outcome per the terms of this Agreement.

Confidentiality:

- Not disclose confidential or sensitive information obtained during the course of your work with CI.
- Protect confidential relationships between CI and other 3rd parties.

Mutual Respect and Collaboration:

- Engage with indigenous peoples and local communities in which CI works in a positive and constructive manner that respects the culture, laws, and practices of those communities, with due regard for the right of free, prior and informed consent.

I hereby acknowledge receipt of CI's Code of Ethics and certify agreement and compliance therewith.

FOR SERVICE PROVIDER:

By: _____

Title: _____

ANNEX 2

Statement of Integrity, Eligibility and Social and Environmental Responsibility

1) We recognise and accept that *Agence Française de Développement* ("AFD") only finances projects of the Contracting Authority subject to its own conditions which are set out in the Financing Agreement which benefits directly or indirectly to the Contracting Authority. As a matter of consequence, no legal relationship exists between AFD and our company, our joint venture or our suppliers, contractors, subcontractors, consultants or subconsultants. The Contracting Authority retains exclusive responsibility for the preparation and implementation of the procurement process and performance of the contract. The Contracting Authority means the Purchaser, the Employer, the Client, as the case may be, for the procurement of goods, works, plants, consulting services or non-consulting services.

2) We hereby certify that neither we nor any other member of our joint venture or any of our suppliers, contractors, subcontractors, consultants or subconsultants are in any of the following situations:

2.1) Being bankrupt, wound up or ceasing our activities, having our activities administered by the courts, having entered into receivership, reorganisation or being in any analogous situation arising from any similar procedure;

2.2) Having been:

a. convicted within the past five years by a court decision, which has the force of *res judicata* in the country where the Contract is implemented, of fraud, corruption or of any other offense committed during a procurement process or performance of a contract (in the event of such conviction, you may attach to this Statement of Integrity supporting information showing that this conviction is not relevant in the context of this Contract);

b. subject to an administrative sanction within the past five years by the European Union or by the competent authorities of the country where we are constituted, for fraud, corruption or for any other offense committed during a procurement process or performance of a contract (in the event of such sanction, you may attach to this Statement of Integrity supporting information showing that this sanction is not relevant in the context of this Contract);

c. convicted within the past five years by a court decision, which has the force of *res judicata,* of fraud, corruption or of any other offense committed during the procurement process or performance of an AFD-financed contract;

2.3) Being listed for financial sanctions by the United Nations, the European Union and/or France for the purposes of fight-against-terrorist financing or threat to international peace and security;

2.4) Having been subject within the past five years to a contract termination fully settled against us for significant or persistent failure to comply with our contractual obligations during contract performance, unless this termination was challenged, and dispute resolution is still pending or has not confirmed a full settlement against us;

2.5) Not having fulfilled our fiscal obligations regarding payments of taxes in accordance with the legal provisions of either the country where we are constituted or the Contracting Authority's country;

2.6) Being subject to an exclusion decision of the World Bank and being listed on the website http://www.worldbank.org/debarr (in the event of such exclusion, you may attach to this Statement of Integrity supporting information showing that this exclusion is not relevant in the context of this Contract);

2.7) Having created false documents or committed misrepresentation in documentation requested by the Contracting Authority as part of the procurement process of this Contract.

3) We hereby certify that neither we, nor any of the members of our joint venture or any of our suppliers, contractors, subcontractors, consultants or subconsultants are in any of the following situations of conflict of interest:

3.1) Being an affiliate controlled by the Contracting Authority or a shareholder controlling the Contracting Authority, unless the stemming conflict of interest has been brought to the attention of AFD and resolved to its satisfaction;

3.2) Having a business or family relationship with a Contracting Authority's staff involved in the procurement process or the supervision of the resulting Contract, unless the stemming conflict of interest has been brought to the attention of AFD and resolved to its satisfaction;

3.3) Being controlled by or controlling another bidder or consultant, or being under common control with another bidder or consultant, or receiving from or granting subsidies directly or indirectly to another bidder or consultant,

having the same legal representative as another bidder or consultant, maintaining direct or indirect contacts with another bidder or consultant which allows us to have or give access to information contained in the respective applications, bids or proposals, influencing them or influencing decisions of the Contracting Authority;

3.4) Being engaged in a consulting services activity, which, by its nature, may be in conflict with the assignments that we would carry out for the Contracting Authority;

3.5) In the case of procurement of goods, works or plants:

i. Having prepared or having been associated with a consultant who prepared specifications, drawings, calculations and other documentation to be used in the procurement process of this Contract;

ii. Having been recruited (or being proposed to be recruited) ourselves or any of our affiliates, to carry out works supervision or inspection for this Contract

4) If we are a state-owned entity, and to compete in a procurement process, we certify that we have legal and financial autonomy and that we operate under commercial laws and regulations.

5) We undertake to bring to the attention of the Contracting Authority, which will inform AFD, any change in situation with regard to points 2 to 4 hereabove.

6) In the context of the procurement process and performance of the corresponding contract:

6.1) We have not and we will not engage in any dishonest conduct (act or omission) deliberately indented to deceive others, to intentionally conceal items, to violate or vitiate someone's consent, to make them circumvent legal or regulatory requirements and/or to violate their internal rules in order to obtain illegitimate profit;

6.2) We have not and we will not engage in any dishonest conduct (act or omission) contrary to our legal or regulatory obligations or our internal rules in order to obtain illegitimate profit;

6.3) We have not promised, offered or given and we will not promise, offer or give, directly or indirectly to (i) any Person who holds a legislative, executive, administrative or judicial mandate

within the State of the Contracting Authority regardless of whether that Person was nominated or elected, regardless of the permanent or temporary, paid or unpaid nature of the position and regardless of the hierarchical level the Person occupies, (ii) any other Person who performs a public function, including for a State institution or a State-owned company, or who provides a public service, or (iii) any other person defined as a Public Officer by the national laws of the Contracting Authority's country, an undue advantage of any kind, for himself or for another Person or entity, for such Public Officer to act or refrain from acting in his official capacity;

6.4) We have not promised, offered or given and we will not promise, offer or give, directly or indirectly to any Person who occupies an executive position in a private sector entity or works for such an entity, regardless of the nature of his/her capacity, any undue advantage of any kind, for himself or another Person or entity for such Person to perform or refrain from performing any act in breach of its legal, contractual or professional obligations;

6.5) We have not and we will not engage in any practice likely to influence the contract award process to the detriment of the Contracting Authority and, in particular, in any anti- competitive practice having for object or for effect to prevent, restrict or distort competition, namely by limiting access to the market or the free exercise of competition by other undertakings;

6.6) Neither we nor any of the members of our joint venture or any of our suppliers, contractors, subcontractors, consultants or subconsultants shall acquire or supply any equipment nor operate in any sectors under an embargo of the United Nations, the European Union or France;

6.7) We commit ourselves to comply with and ensure that all of our suppliers, contractors, subcontractors, consultants or subconsultants comply with international environmental and labour standards, consistent with laws and regulations applicable in the country of implementation of the Contract, including the fundamental conventions of the International Labour Organisation (ILO) and international environmental treaties. Moreover, we shall implement environmental and social risks mitigation measures when specified in the environmental and social commitment plan (ESCP) provided by the Contracting Authority.

7) We, as well as members of our joint venture and our suppliers, contractors, subcontractors, consultants or subconsultants authorise AFD to inspect accounts, records and other documents relating to the procurement process and performance of the contract and to have them audited by auditors appointed by AFD.

Name: _____ In the capacity of:

Duly empowered to sign in the name and on

behalf of[1]: Signature: _____

Dated:

_____

[1] In case of joint venture, insert the name of the joint venture. The person who will sign the application, bid or proposal on behalf of the applicant, bidder or consultant shall attach a power of attorney from the applicant, bidder or consultant.

ANNEX 3

Requirements Delivered by Previous Consulting Engagement

Background

The Critical Ecosystems Partnership Fund site, *cepf.net,* which provides project information and resources to donors and grantees, is running on Drupal 7. The infrastructure is outdated and the site's content and code have become difficult to maintain. An update is needed so that the site can continue to be a resource around the world and can be maintained efficiently going forward with minimal staffing.

Overview

The goal of this project is to migrate all content, functionality, integrations, and design of the *cepf.net* site to an updated content management system. Global availability is required, so the infrastructure must support scalability and be optimized for fast edge delivery. The content management system must support multiple languages for both content and assets. The chosen provider must include AWS-based infrastructure setup and CMS training in their proposal, and must itemize any anticipated software licensing fees (if any). Conservation International/CEPF's goals for the new CMS include a content management system that is easy for administrators to maintain; has the ability to integrate with other systems; is actively supported and widely used; and supports a redundant hosting infrastructure.

Disclaimer

1. The list of requirements below represents our interpretation of the current state of CEPF.net website and what it takes to migrate for a modern CMS platform such as Craft CMS, based on interviews with CEPF stakeholders as well as a navigation discovery. Improvements, adjustments and re-shapes may be necessary and encouraged as we migrate from different platforms, following CEPF vision and goals, as well as respecting Craft's and contents limitations, ensuring to make use of the new CMS full potential.
2. A full content modeling session must be estimated in the proposal.
3. Some use cases could have been missed or underappreciated during the interviews or navigation discovery through the website. In any case, the items below represent a broader view of the project size and scope and are sufficient as a background for high-level cost estimates.

Requirements

Migrate all existing content and content types to a modern CMS. The following is a list of all of the site's top level-pages and examples of all of the site's templates. This is not a complete list of all site pages (all pages will be included in the migration), but does represent all of the types of pages that the site has. Screenshots of these pages can be found in Appendix 1.

1. **Our Work:**
    1. Our Work
    2. Biodiversity
    3. Civil Society
    4. Biodiversity Hotspots
    5. Hotspots Defined
    6. Ecosystem Profile Defined

2. **Grants:**
    1. Grants
    2. Eligibility
    3. Before you Apply
    4. How to Apply
    5. Life Cycle of a Grant
    6. Open Calls for Proposals
    7. Closed Calls for Proposals
    8. Grantee Projects
    9. Safeguards
    10. CEPF and Gender
    11. Grievance Mechanism
    12. Managing Financial Requirements
    13. ConservationGrants
3. **Impact**:
    1. Impact
    2. Global Goals
    3. CEPF and SDGs
    4. CEPF and Climate Change
    5. CEPF and CDB
    6. Monitoring and Evaluation
    7. The Grantee Role in CEPF Global Indicators
    8. Biodiversity and Nature-Based Climate Solutions
4. **Stories:**
    1. Featured
    2. Stories Details
5. **Learning:**
    1. Learning Landing
    2. Learning Hub
6. **About:**
    1. About
    2. Our Team
    3. Our History
    4. Partnerships
    5. Documents
    6. Newsroom
    7. Contact Us
    8. CEPF in the News
    9. Press Releases
7. **Others:**
    1. Search Results
    2. Top Navigation
    3. Footer
    4. Privacy Policy
    5. Terms of Service

- Maintain existing design of all pages
- Maintain existing functionality of the site including:
    a. Search and filtering
    b. Integration with Salesforce: Project data is pulled from Salesforce using a Lambda function managed by CI. This existing Lambda function should be used to populate the content for the projects section of the new site.

- Use cloud-based, managed AWS infrastructure for the new site with a cost structure that will scale well with increased traffic.
- New site should be fast globally including low bandwidth parts of the world
    a. Proposals should include a CDN strategy
- New site should support multiple languages in the CMS with the ability to use automatic translation from Google when custom translations are not available.
- New site should support multiple languages in the asset management system
    a. CEPF should be able to add additional languages in the future without involving large code rewrites

Use Cases / User Stories

- As a **content manager**, I need an efficient strategy for a multi-language website, mixing automated and manual content input such as GTranslate

- As a **content manager**, I want the ability to recreate the current CEPF's pages branching structure, organized as the Appendix 2, using modular, responsive and flexible templates and modules.

- As a **content manager**, I want to have a set of predefined or sets of modules which I can use as building blocks to compose each distinct type of the pages layout we have in CEPF.net, such as, but not limited to: Regular Pages, Grants Entry Page, Stories Entry Page, Newsletter Signup, Search, etc.

- As a **content manager**, I want to have a set of pre-build modular components that I can use to populate my pages, such as, but not limited to:
    - Hero Modules (Appendix 2.1)
    - Map Explorer (Appendix 2.2)
    - Projects Carousel (Appendix 2.3)
    - Newsroom Callout (Appendix 2.4)
    - Full-width Callout (Appendix 2.5)
    - Multilanguage Callout box (Appendix 2.6)
    - Rich Text Block, with enhanced editing features for higher flexibility, such as Image Embed, Video embed, Links, Styles, lists, etc (Appendix 2.7)
    - Side-Index (Appendix 2.8)
    - Colored Floating Callout (Appendix 2.9)
    - Hotspots Grid (Appendix 2.10)
    - Resources Assets Box (Appendix 2.11)
    - 3-Columns Highlight RichText (Appendix 2.12)
    - multi-Columns containers (Appendix 2.13)
    - Newsletter CTA (Appendix 2.14)
    - Grants Explorer Search and Filter (Appendix 2.15)
    - Entry Picker (Appendix 2.16)
    - Resources Callout (Appendix 2.17)
    - SGD Highlight (Appendix 2.18)
    - Documents Carousel (Appendix 2.19)
    - grantee Projects Highlight (Appendix 2.20)
    - Featured Stories (Appendix 2.21)
    - Stories Filter (Appendix 2.22)
    - Featured Experts (Appendix 2.23)

- Featured Resources (Appendix 2.24)
- Learning Themes Grid (Appendix 2.25)
- Resources Search and Filter (Appendix 2.26)

(Additional modular blocks may be added, as well as existing ones being reshaped during Content Modeling Phase)

- As a **content manager**, I'd like to populate the site navigation easily, making reference to both internal or and external urls, so I am not limited to reproduce the exact site branching structure, giving me more flexibility

- As a **content manager**, I'd like to have a set of "Reusable contents", which will help me to organize and easily manipulate in a single place

- As the **content manager**, I'd like an easy way to add and update "Social links", which may be spread across the site

- As the **content manager**, I'd like an easy way to manage add and update "Media Contacts" for Press Releases

- As the **content manager**, I'd like an easy way to add and update the "Multi-language callout" which may be available in different pages

- As the **content manager**, I'd like an easy way to add and update the "SDG library" which can be referenced across the site

- As a **content manager**, I'd like to have a "Featured Experts" section where I can add and update our records of experts, as well as embed their list to pages/entries later

- As a **content manager**, I'd like to properly "Tag" or "Categorize" my resources and projects in order to organize them and be able to apply filters later, like "Learning Themes" section

- As a **content manager**, I'd like to have a "Resources Database" in the backend, where I can add and manage my resources/files that will be used across multiple modules and pages

- As a **content manager**, I'd like to have my grants information coming from salesforce gateway in a regular scheduled basis, which will be save locally in my system

- As a **content manager**, I'd like to manipulate additional information for the grants data coming from salesforce, such as "Project Resources", which will be persistent when the grants info coming from salesforce gateway is updated

- As a **content manager**, I'd like to have a "In the News" section where I can add entries linking to external resources, and organize them by year

- As a **content manager**, I'd like to have a "Press Releases" section where I can add our press-releases to the site

- As a **content manager**, I want to easily edit all site content such as Our Work, Impact, and About, as well as their internal pages**,** using a modern and well documented interface so I can make changes as needed without technical assistance.

- As a **content manager**, I want to organize Learning Hub resources and relate various language versions together, so that "Overview" index pages are not needed and the CMS can manage the organization.

- As **a content manager**, I want a consistent method for drafting and previewing pages before publishing them live.

- As **a content manager**, I want a consistent method for drafting all Stories. Content that has been drafted using a legacy approach should be migrated to the standardized methods.

- As a **content manager**, I want to search for, find, and update all assets including PDFs, maps, and other documents within the new CMS.

- As a **content manager**, I'd like to be able to populate and customize SEO and Social tags for all public pages of the website

- As a **content manager**, I'd like a way to easily update my maps, based on a pre-defined and standardized shape file format, provided by CEPF/CI GIS team

- As a **technical project lead**, I want a site infrastructure which is fully managed and has a cost structure which will scale well as traffic increases so that I don't need to spend a lot of time and money on DevOps.

- As a **technical project lead**, I'd like the site to be "pre-built" in a load-balanced environment, which may allow the lifting of horizontal scale if needed

- As a **technical project lead**, I'd like the site to make best use of cloud resources and features, such as CDNs, Load Balancer, SSL, etc, in order to have best technology in lowest costs

- As a **technical project lead**, I'd like to have reliable deployment pipelines which I can easily deploy or redeploy the site

- As a **technical project lead**, I'd like to have all the code base available in a CEPF-owned repository and it should be, in addition to the backup of the database, sufficient to re-deploy the site in any compatible environment.

- As a **technical project lead**, I'd like to have the code to follow development best practices as well as documented so can be handed over to CEPF/CI or a new developer for the sake of the project continuity

- As a **technical project lead**, I'd like to have a secure site, following best practices of Web Security, Authentication, User grouping and permissions, password policies, etc.

- As a **technical project lead**, I'd like to have the minimum hard-coded content as possible, in order to allow content managers to fully manage the contents of the site without any technical intervention

- As a **technical project lead**, I'd like the site to use only "reliable" external plugins in order ensure site stability in long-term

- As a **technical project lead**, I need to have the newsletter signup integrated to constant contact

- As a **technical project lead**, I the site to be integrated to CI's Salesforce Gateway, which will be the base for the projects records

- As a **technical project lead**, I'd like to have url redirect capabilities, so we can reshape the sites branching structure without losing users references to outdated links/url

- As a **user**, I'd like to explore the Hotspots in an interactive map, where I can see the region, its investment status, information about the region, related biodiversity corridors and related projects

- As a **user**, I want to be able to access and navigate through the website using the most common devices and screen , such as desktops, tablets and mobile devices

- As a **user**, I want to view site pages quickly from all parts of the world – including low bandwidth regions – so that I have the most up to date information on the projects that matter to me.

- As a **user,** I want to read the site content and download resources in the language of my choice.

- As a **user**, I want to be able to search and filter content so that I can find content that is most relevant to me.

- As a **user**, I want to be able to sign up to CEPF.net newsletter

- As a **user**, I want to be able to share pages of CEPF website in my social networks

- As a **donor or a grantee**, I want to be able to search and filter for Projects and read them in the language of my choice.

- As a **grantee or prospective grantee**, I want to be able to find open calls for proposals.

- As a **grantee or prospective grantee**, I want to be able to find all of the essential information on the grant writing process, including what is required in the grant and how to begin the application process.

- As a **grantee or prospective grantee**, I want a direct link to the ConservationGrants portal so that I can manage my grant application.

- **As a grantee**, I want to be able to find guidance on how to manage my project once I have received a grant, including safeguard information, guidance on monitoring and evaluation, gender equity and financial management.

- **As a grantee or prospective grantee**, I want to be able to find Learning Hub material that relates to the type of work I do and/or the region where I work, and in the language(s) I can understand.

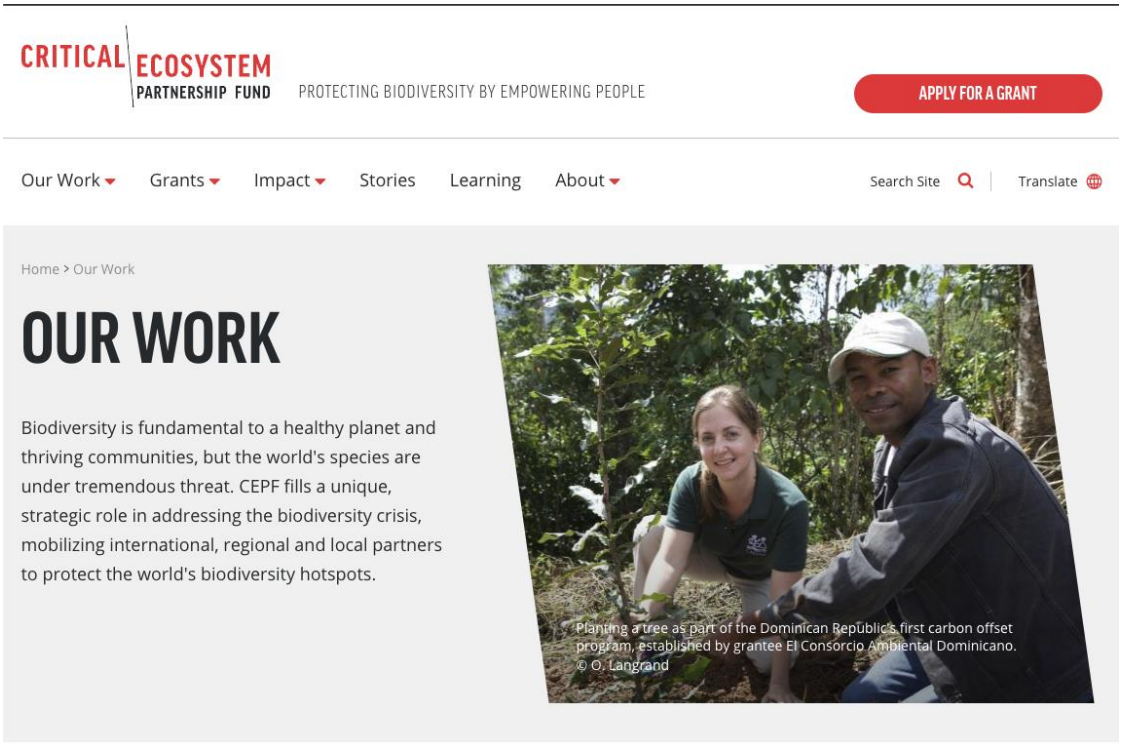
Non-Requirements

- No new functionality that isn't currently present on the website
- No design updates, (however CSSs should be rebuilt)
- No new integrations
- No changes to Salesforce
- No changes to the existing lambda function that pulls project data from Salesforce

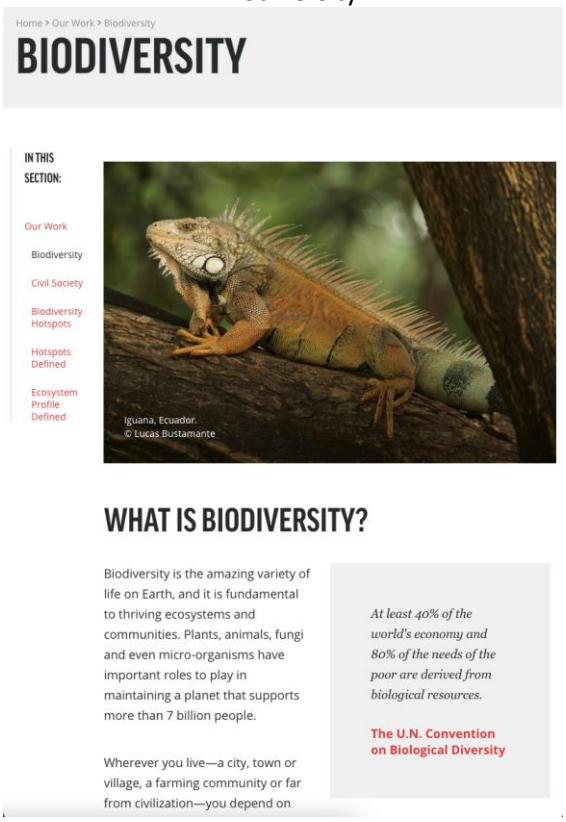
Appendix 1: Pages

1.1. Our Work:

1.1.1. Our Work



1.1.2. Biodiversity



1.1.3. Civil Society

Home > Our Work > Civil Society

CIVIL SOCIETY

IN THIS SECTION:

- Our Work
  - Biodiversity
  - Civil Society
  - Biodiversity Hotspots
  - Hotspots Defined
  - Ecosystem Profile Defined

WHAT IS CIVIL SOCIETY?

According to the United Nations, civil society is the "third sector" of society, along with government and business.

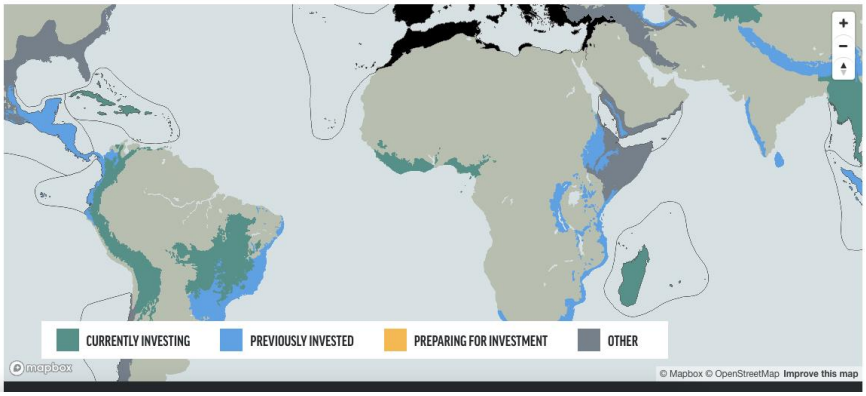
1.1.4. Biodiversity Hotspots

Home > Our Work > Explore the Biodiversity Hotspots

EXPLORE THE BIODIVERSITY HOTSPOTS

CEPF grantees work in developing and transitional countries in the world's biodiversity hotspots—some of Earth's most biologically diverse yet threatened terrestrial areas. Since 2001, CEPF has funded conservation in 25 of the 36 hotspots.

Cape May warbler (*Setophaga tigrina*) in Parque Nacional Sierre de Bahoruco, Dominican Republic.
© Jorge Brocca



1.1.5. Hotspots Defined

Home > Our Work > Biodiversity Hotspots > Biodiversity Hotspots Defined

BIODIVERSITY HOTSPOTS DEFINED

IN THIS SECTION:

- Our Work
- Biodiversity
- Civil Society
- Biodiversity Hotspots
- Hotspots Defined
- Ecosystem Profile Defined

Cloud forest in Haiti, part of the Caribbean Islands Biodiversity Hotspot.
© Robin Moore/ iLCP

WHAT IS A BIODIVERSITY HOTSPOT?

There are currently 36 recognized biodiversity hotspots. These are Earth's most biologically rich—yet threatened—terrestrial regions.

To qualify as a biodiversity hotspot, an area must meet two strict criteria:

- Contain at least 1,500 species of vascular plants found nowhere else on Earth (known as "endemic" species).
- Have lost at least 70 percent of its primary native vegetation.

1.1.6. Ecosystem Profile Defined

Home > Our Work > Ecosystem Profile Defined

ECOSYSTEM PROFILE DEFINED

A Blueprint for Conservation

IN THIS SECTION:

- Our Work
- Biodiversity
- Civil Society
- Biodiversity Hotspots
- Hotspots Defined
- Ecosystem Profile Defined

Measuring a hatchling loggerhead sea turtle (*Caretta caretta*).
© Conservation International/photo by Pierre Carret

The ecosystem profile is an important, and unique, part of CEPF's strategy. Before we begin funding projects in a biodiversity hotspot, we conduct a year-long, participatory assessment.

- What flora and fauna currently exist in the hotspot, and which are most vulnerable?
- What areas of the hotspot are most important for the conservation of global biodiversity?
- What are the threats facing the hotspot's biodiversity, and what are the reasons behind them?
- What is the current economic situation of the region?
- What conservation efforts are already being made in the hotspot, and where are there gaps?
- How can CEPF make the biggest difference with its investment?

1.2. **Grants:**

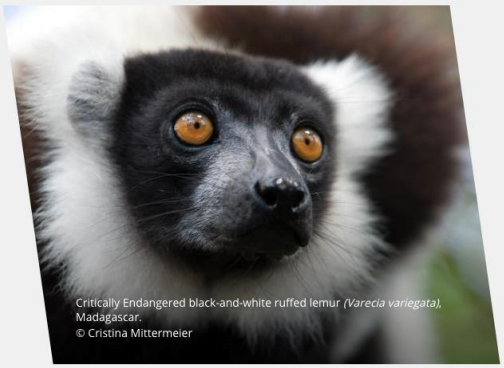
1.2.1. Grants

Home > Grants

GRANTS

CEPF has funded biodiversity conservation projects led by more than 2,500 grantees around the world. We support civil society organizations of all sizes—from farmers' cooperatives and community groups to universities and international nongovernmental organizations.

If this is your first time applying for a CEPF grant, the process may seem a bit daunting, so we've provided guidance in three steps to help get you started.



Critically Endangered black-and-white ruffed lemur *(Varecia variegata)*, Madagascar.
© Cristina Mittermeier

1

ELIGIBILITY

Find out if your organization and project idea are eligible for CEPF funding.

Learn About Eligibility

2

BEFORE YOU APPLY

Understand what CEPF is looking for in a successful proposal.

Read Proposal Guidance

3

HOW TO APPLY

Provide a letter of inquiry along with required documents.

Prepare Your Application

1.2.2. Eligibility

Home > Grants > Eligibility

ELIGIBILITY

IN THIS SECTION:

- Grants
- Eligibility
- Before you Apply
- How to Apply
- Life Cycle of a Grant
- Open Calls for Proposals
- Closed Calls for Proposals
- Grantee Projects
- Safeguards
- CEPF and Gender
- Grievance Mechanism
- Managing Financial Requirements
- ConservationGrants

Permagarden "Training of the Trainers" near Mount Namuli, Mozambique.
© Grant Lemis for Legado

IS YOUR ORGANIZATION ELIGIBLE?

If you represent a government-owned enterprise or institution, you are eligible only if you can establish that the enterprise or institution:

- Has a legal personality independent of any government agency or actor
- Has the authority to apply for and receive private funds
- May not assert a claim of sovereign immunity

IS YOUR PROJECT ELIGIBLE?

1.2.3. Before you Apply

Home > Grants > Before You Apply

BEFORE YOU APPLY

IN THIS SECTION:

Native plants seeds collection as part of efforts to address invasive plants on Easter Island.
© ONF International/photo by Anthony Dubois

Before applying for a CEPF grant, please carefully review the following information.

ELIGIBILITY

If you haven't already done so, confirm your organization is eligible to apply for a CEPF grant.

OPEN CALLS FOR PROPOSALS

We only accept grant applications during open calls for proposals

1.2.4. How to Apply

Home > Grants > How to Apply

HOW TO APPLY

IN THIS SECTION:

- Grants
  - Eligibility
  - Before you Apply
  - How to Apply
  - Life Cycle of a Grant
  - Open Calls for Proposals
  - Closed Calls for Proposals
  - Grantee Projects
  - Safeguards
  - CEPF and Gender
  - Grievance Mechanism
  - Managing Financial Requirements
  - ConservationGrants

Ceremony before the release of 150 Endangered Asian giant softshell turtle (*Pelochelys cantorii*) hatchlings into the Mekong River in Cambodia.
© Eng Mengey/WCS

Is there an open call for proposals on our grants page for the hotspot where you would like to implement your project? Great! It's now time to submit your letter of inquiry to CEPF.

READ THE COMPLETE CALL

Each call for proposals includes important details about the projects that are eligible. Review the information in the call to find out:

1.2.5. Life Cycle of a Grant

Home > Grants > Before You Apply > Life Cycle of a Grant

LIFE CYCLE OF A GRANT

IN THIS SECTION:

- Grants
  - Eligibility
  - Before you Apply
  - How to Apply
  - Life Cycle of a Grant
  - Open Calls for Proposals
  - Closed Calls for Proposals
  - Grantee Projects
  - Safeguards
  - CEPF and Gender
  - Grievance Mechanism
  - Managing Financial Requirements
  - ConservationGrants

Hatchling green turtle (*Chelonia mydas*) off of Mo'orea Island, French Polynesia
© Rodolphe Holler

The following steps take you through the complete life cycle of a grant, from the initial application to the end of the project.

We've noted the typical durations for each step, but please keep in mind that these are highly variable depending on several factors.

1. CEPF OPENS A CALL FOR PROPOSALS.

1.2.6. Open Calls for Proposals

Home > Grants > Open Calls for Proposals

OPEN CALLS FOR PROPOSALS

CEPF announces its open calls for proposals, or opportunities for grants, on this page. Check here regularly to find out in which biodiversity hotspots and countries CEPF will be awarding grants, what type of conservation-related activities it will fund, and associated deadlines.

IN THIS SECTION:

To learn about new open calls, check back here regularly and sign up for the CEPF monthly e-newsletter.

SEE RECENT CALLS FOR PROPOSALS (CLOSED)

Ohrid Lake, Albania.
© Thomais Vlachogianni

1.2.7. Closed Calls for Proposals

CLOSED CALLS FOR PROPOSALS - 2022

IN THIS SECTION:

The below calls for proposals are closed.
See open calls for proposals.

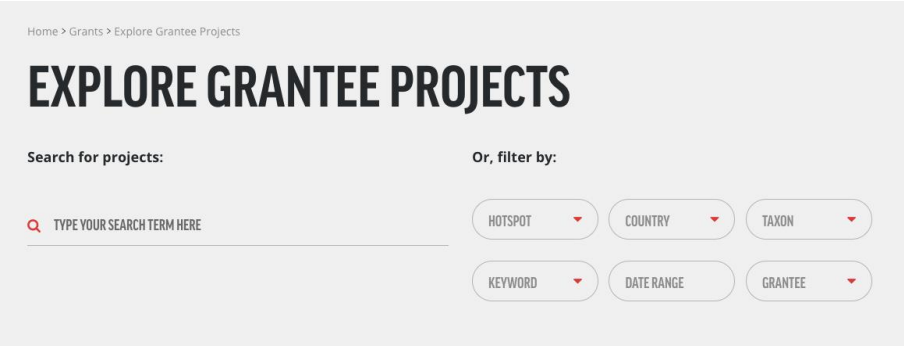
Indo-Burma
Call for Letters of Inquiry for Small and Large Grants
Closed 26 September 2022.
Call details also available in Burmese, Chinese, Khmer, Lao, Thai and Vietnamese.

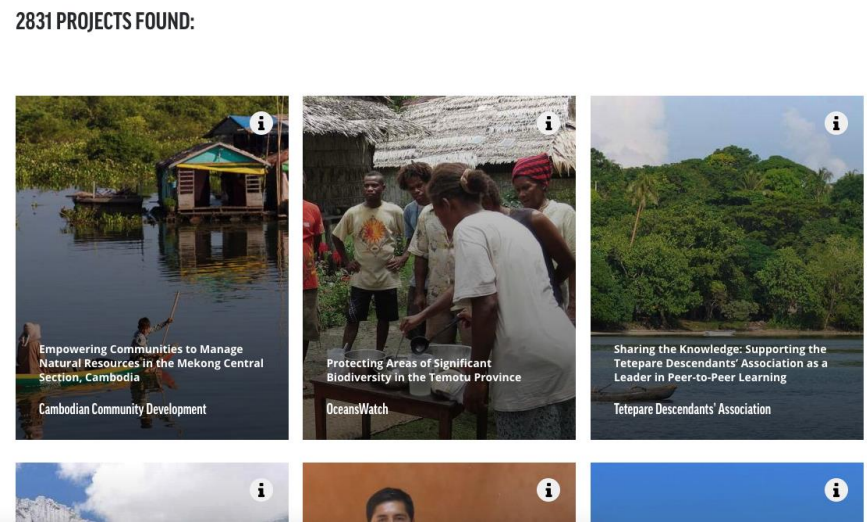
Mediterranean Basin
Restricted Call for Letters of Inquiry for Small Grants
Closed 12 September 2022.
Call details also available in French.

Caribbean Islands
Call for Letters of Inquiry for Small and Large Grants
Closed 23 August 2022.

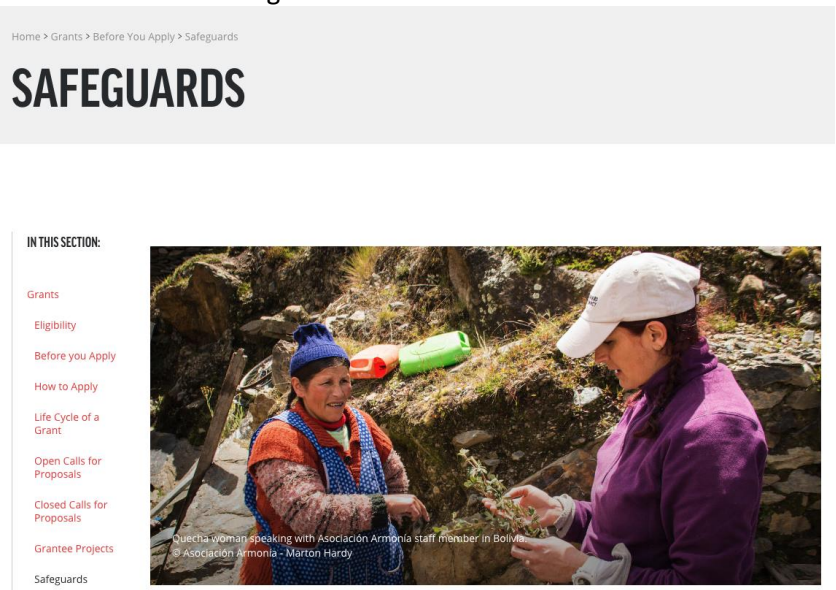
Tropical Andes
Second Call for Letters of Inquiry for Small and Large Grants
Closed 14 August 2022.

1.2.8. Grantee Projects





1.2.9. Safeguards



1.2.10. CEPF and Gender

Home > Grants > Before You Apply > CEPF and Gender

CEPF AND GENDER

IN THIS SECTION:

- Grants
- Eligibility
- Before you Apply
- How to Apply
- Life Cycle of a Grant
- Open Calls for Proposals
- Closed Calls for Proposals
- Grantee Projects
- Safeguards
- CEPF and Gender
- Grievance Mechanism
- Managing Financial Requirements
- ConservationGrants

Participants of a CEPF-funded climate change resilience workshop in Burundi.
© Resilience Now – Florence Gibert

CEPF AND GENDER

Gender can influence who uses, has access to and owns natural resources. Therefore, considering gender can help determine who participates in and benefits from a conservation project. These considerations can ultimately increase a project's long-term success.

1.2.11. Grievance Mechanism

Home > Grants > Grievance Mechanism

GRIEVANCE MECHANISM

IN THIS SECTION:

- Grants
- Eligibility
- Before you Apply
- How to Apply
- Life Cycle of a Grant
- Open Calls for Proposals
- Closed Calls for Proposals
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- Safeguards
- CEPF and Gender
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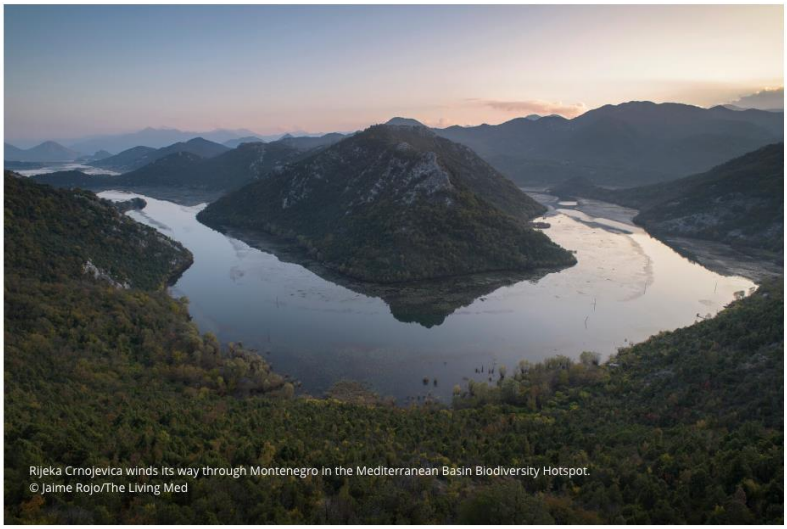
- ConservationGrants



Rijeka Crnojevica winds its way through Montenegro in the Mediterranean Basin Biodiversity Hotspot.
© Jaime Rojo/The Living Med

APPLICANTS

As part of CEPF's focus on building the capacity of civil society, we provide a written explanation to all applicants whose proposals are unsuccessful. Applicants are encouraged to contact the relevant regional implementation team or CEPF grant director if they have additional questions about the decision.

1.2.12. Managing Financial Requirements

Home > Grants > Managing Your Grant's Financial Requirements

MANAGING YOUR GRANT'S FINANCIAL REQUIREMENTS

IN THIS SECTION:

- Grants
- Eligibility
- Before you Apply
- How to Apply
- Life Cycle of a Grant
- Open Calls for Proposals
- Closed Calls for Proposals
- Grantee Projects
- Safeguards
- CEPF and Gender
- Grievance Mechanism
- Managing Financial Requirements
- ConservationGrants

Flower in the Cerrado Biodiversity Hotspot.
© Aryanne Amaral

If you are a CEPF grantee, the most important step in preparing to manage the financial requirements related to your project is to review your grant agreement. (If you are an applicant, you can review the template version of the agreement.)

In Attachment 1 of your agreement, you will find the project activities and budget approved by CEPF. Our funds can only be used for the approved activities and project scope.

Below you will find additional information and resources to help you navigate CEPF's requirements. Preparing now for how you

CEPF awards two types of grants: small and large. Please consider the guidance

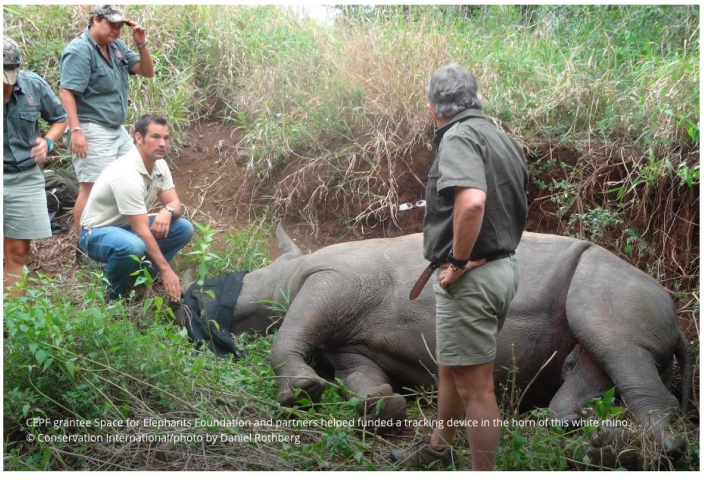
1.2.13. ConservationGrants

Home > Grants > How To Apply > Conservation Grants

CONSERVATION GRANTS

IN THIS SECTION:

- Grants
- Eligibility
- Before you Apply
- How to Apply
- Life Cycle of a Grant
- Open Calls for Proposals
- Closed Calls for Proposals
- Grantee Projects
- Safeguards
- CEPF and Gender
- Grievance Mechanism
- Managing Financial Requirements
- ConservationGrants



CEPF grantee Space for Elephants Foundation and partners helped funded a tracking device in the horn of this white rhino.
© Conservation International/photo by Daniel Rothberg

In 2017, CEPF launched ConservationGrants, an online system to manage large grants and grant applications. Through ConservationGrants, you can:

- Submit all required reports and documents.
- Complete applications in collaboration with colleagues.
- Receive automated notifications about your application submissions, payment releases and report

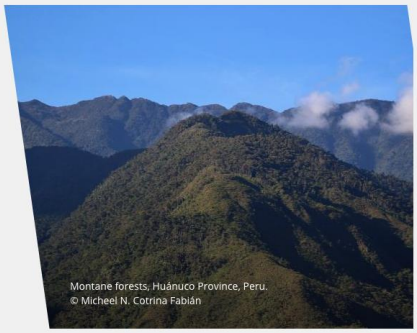
1.3. **Impact**:

1.3.1. Impact

Home > Impact

IMPACT

CEPF envisions a world where vibrant ecosystems support, and are supported by, thriving communities. Our grants to civil society organizations in the world's biodiversity hotspots are designed to build this future. It will be a long journey, but CEPF's amazing grantees are making progress.



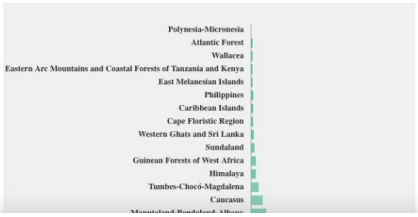
Montane forests, Huánuco Province, Peru.
© Micheel N. Cotrina Fabián

Since CEPF began making grants in 2001, its grantees have made significant contributions to safeguarding the biodiversity hotspots, developing sustainable livelihoods for local people, and strengthening local conservation leadership. The following data demonstrate their impact.

US$277 MILLION
IN GRANTS AWARDED

2,636 GRANTEES
IN OVER 109 COUNTRIES AND TERRITORIES

1,027 SPECIES
GLOBALLY THREATENED SPECIES SUPPORTED



51.6 MILLION HECTARES
KEY BIODIVERSITY AREAS (KBAS) WITH STRENGTHENED MANAGEMENT (LARGER THAN JAPAN)

KBAs are sites that contribute significantly to the global persistence of biodiversity. CEPF uses KBAs as the lens for selecting geographic priorities for conserving species.

1.3.2. Global Goals

Home > Impact > Global Goals

GLOBAL GOALS

IN THIS SECTION:

- Impact
- Global Goals
- CEPF and the SDGs
- CEPF and Climate Change
- Biodiversity and Nature-Based Climate Solutions
- CEPF and the CBD
- Monitoring and Evaluation
- The Grantee Role in CEPF Global Indicators

A woman sifts rice on the island of Flores in Indonesia, part of the Wallacea Biodiversity Hotspot.
© Conservation International/ photo by Aulia Erlangga

While CEPF's grantees are making strides on the local and regional levels to conserve biodiversity and ecosystems in the biodiversity hotspots, their efforts also resonate at the global level. Our grantees' actions yield valuable contributions to the achievement of international goals related to the environment, poverty and sustainable development.

CEPF's grantees are partners to governments and multilateral entities in meeting commitments to international agreements, such as the Convention on Biological Diversity, the U.N. Sustainable Development Goals, the U.N. Framework Convention on Climate Change (UNFCCC), and the U.N.

1.3.3. CEPF and SDGs

Home > Impact > Global Goals > CEPF and the SDGs

CEPF AND THE SDGS

A woman weaves a textile on Flores Island, Indonesia, part of the Wallacea Biodiversity Hotspot.
© Conservation International/ photo by Aulia Erlangga

THE IMPORTANCE OF BIODIVERSITY TO THE SUSTAINABLE DEVELOPMENT GOALS

Biodiversity is indispensable to sustainable development and human well-being.

It supports agriculture-maintaining pollinators, water resources and fertile soils. It delivers key ingredients for medicines and mitigates climate change by sequestering

The ecological crisis, and the large-scale destruction of biodiversity, can threaten the very existence of the human species.

Pope Francis, speech to the U.N. General Assembly, September 25, 2015

1.3.4. CEPF and Climate Change

Home > Impact > Global Goals > CEPF and Climate Change

CEPF AND CLIMATE CHANGE

IN THIS SECTION:

- Impact
- Global Goals
- CEPF and the SDGs
- CEPF and Climate Change
- Biodiversity and Nature-Based Climate Solutions
- CEPF and the CBD
- Monitoring and Evaluation
- The Grantee Role in CEPF Global Indicators

Haitian-based organization FoProBiM, a CEPF grantee, engages Haitians in mangrove restoration.
© Goldman Environmental Prize

While climate change is altering, and in some cases diminishing, life on Earth, biological diversity is central to addressing and adapting to climate change.

NATURE CAN PROVIDE MORE THAN 30% OF THE CLIMATE SOLUTION

Nature-based solutions can provide more than 30% of the cost-effective climate mitigation needed to hold warming below 2 degrees Celsius between now and 2030, according to a 2017 study published in the Proceedings of the

"The positive relationship between climate and biodiversity is rarely

1.3.5. CEPF and CDB

Home > Impact > Global Goals > CEPF and the CBD

CEPF AND THE CBD

IN THIS SECTION:

- Impact
- Global Goals
- CEPF and the SDGs
- CEPF and Climate Change
- Biodiversity and Nature-Based Climate Solutions
- CEPF and the CBD
- Monitoring and Evaluation
- The Grantee Role in CEPF Global Indicators

Butterfly, Chilmá Bajo, Ecuador, part of the Tumbes-Chocó-Magdalena Biodiversity Hotspot.
© José María Loaiza - Fundación ALTROPICO

WHAT IS THE CONVENTION ON BIOLOGICAL DIVERSITY?

The U.N. Convention on Biological Diversity (CBD) is an international treaty—signed by 196 parties—supporting the conservation of the variety of life on Earth.

It was signed at the Earth Summit in Rio de Janeiro, Brazil, in 1992, making it the first global agreement to cover all aspects of biological diversity: its conservation, sustainable use of its components, and the fair and equitable sharing of benefits arising from the use of genetic

1.3.6. Monitoring and Evaluation

MONITORING AND EVALUATION

IN THIS SECTION:

Impact

Global Goals

CEPF and the SDGs

CEPF and Climate Change

Biodiversity and Nature-Based Climate Solutions

CEPF and the CBD

Monitoring and Evaluation

The Grantee Role in CEPF Global Indicators

CEPF grantees ONF International and the National Chilean Forestry Corporation (CONAF) monitor for invasive plants on Easter Island.
© Jean-Yves Meyer

CEPF has a robust system for monitoring and evaluating the impact of the conservation projects it funds. This system helps us to both assess the effectiveness of our program and to identify opportunities for improvement.

Our monitoring system is organized into four "pillars" of CEPF: Biodiversity, Civil Society, Human Well-Being and Enabling Conditions. To demonstrate our impact in each of these categories, we gather and report data for 16 "global indicators."

PILLAR 1: BIODIVERSITY

Our goal: Improve the status of globally significant biodiversity in critical ecosystems within

1.3.7. The Grantee Role in CEPF Global Indicators

Home > Impact > Monitoring and Evaluation > The Grantee Role in CEPF Global Indicators

THE GRANTEE ROLE IN CEPF GLOBAL INDICATORS

IN THIS SECTION:

Impact

Global Goals

CEPF and the SDGs

CEPF and Climate Change

Biodiversity and Nature-Based Climate Solutions

CEPF and the CBD

Monitoring and Evaluation

The Grantee Role in CEPF Global Indicators

Staff from CEPF grantee Global Diversity Foundation measure the effects of grazing in the Atlas Mountains of Morocco.
© Inanc Tekguc, for Global Diversity Foundation

CEPF's grantees play a vital role in helping us assess and report on the effectiveness of our program.

BASELINE MONITORING AT START OF PROJECT

New grantees submit baseline monitoring information within three months of the start date of their grant, which sets the stage for CEPF to measure change over the course of the grant.

1.3.8. Biodiversity and Nature-Based Climate Solutions

Home > Impact > Global Goals > CEPF and Climate Change > Biodiversity and Nature-Based Climate Solutions

BIODIVERSITY AND NATURE-BASED CLIMATE SOLUTIONS

IN THIS SECTION:

Impact

Global Goals

CEPF and the SDGs

CEPF and Climate Change

Biodiversity and Nature-Based Climate Solutions

CEPF and the CBD

Monitoring and Evaluation

The Grantee Role in CEPF Global Indicators

Red mangrove root system, Exuma Cays Land and Sea Park, Bahamas.
© Jeff Yonover

The intersection of climate change and biodiversity is a point of the utmost importance for the future of humanity. Biodiversity is especially sensitive to climate change after 10,000 years of adjusting to a stable climate. The finger prints of climate change can be seen anywhere one looks in nature.

Beyond the many things that the diversity of life does for us, nature offers remedies to the negative impacts of climate change: it can help living things adapt; prevent future emissions by storing carbon; and offset some of the CO_2 concentrations that are already changing our world

1.4. **Stories:**

1.4.1. Featured

Home > The Stories of Our Grantees

THE STORIES OF OUR GRANTEES

CEPF works to empower civil society organizations to do what they do best: Manage the global biodiversity crisis one initiative at a time. Sharing their stories and lessons learned is vital to our collective success.

Flores, Indonesia
© Conservation International/photo by Aulia Erlangga

FEATURED STORIES:

Back to the Madagascar Wild
CEPF grantee works toward safe return of hundreds of tortoises to their natural habitat

READ MORE

Plan Points Equatorial Guinea Park to Brighter Future
Improved management will help staff address threats

READ MORE

FILTER ALL STORIES BY:

- Any - | Biodiversity | Grantee Stories | Impact | Lessons Learned | News | Tips & Tools

Congratulations and Thanks to a Good Friend of CEPF
Conservation International's Yasushi Hibi helped strengthen ties with Japan

1.4.2. Stories Details

Radiated tortoise (*Astrochelys radiata*)
© O. Langrand

Back to the Madagascar Wild

CEPF grantee works toward safe return of hundreds of tortoises to their natural habitat

BY: JULIE SHAW
31 AUGUST 2022

Through two record seizures in 2018, Malagasy authorities rescued thousands of live radiated tortoises (*Astrochelys radiata*) that were likely headed for the illegal wildlife trade—including nearly 10,000 found crammed into a house in Toliara.

The law enforcement operations were important mileposts in the response to the devastating impacts of poaching, but they also raised important questions: what to do with so many of the Critically Endangered species and under which conditions could they be released into their natural habitat?

More than 9,000 confiscated tortoises were transferred to Tananan'ny sokake, or Le Village des Tortues (the Village of Tortoises), a wildlife rehabilitation facility located north of Toliara in the village of Ifaty, co-managed by French organization Station d'Observation et de Protection des Tortues et de leurs Milieux (SOPTOM) and Malagasy organization Association de Sauvegarde de l'Environnement (ASE).

Many of the tortoises were then moved to other rehabilitation centers, and several hundred had to be euthanized due to poor health, but 2,000 stayed. Le Village des Tortues was already home to a large number of radiated tortoises as well as another species threatened by the illegal wildlife trade—spider tortoise (*Pyxis arachnoides*). The sudden influx of such a large number of tortoises stretched the facility's resources and space. A plan was needed for returning

Village des Tortues in Southern Madagascar
© O. Langrand

1.5. **Learning:**

1.5.1. Learning Landing

Home > Learning

LEARNING

CEPF's grantees have experienced a wide range of conservation challenges and opportunities, successes and failures. We share their experiences and insights so others in conservation can learn from them.

We invite you to explore their lessons.

Team members with CEPF grantee Biosfera review notes on loggerhead sea turtle (*Caretta caretta*) nesting sites, Cabo Verde.
© Conservation International/photo by Pierre Carret

LEARNING HUB

Explore hundreds of guides, case studies and reports produced by CEPF grantees and other conservationists

Go to the Learning Hub

FEATURED RESOURCES

Empowering Women in Conservation Overview, 2021

ENGLISH FRENCH SPANISH PORTUGUESE | 108.27 KB | PDF

Mapping the Lands of Traditional 'Invisible' Communities in the Cerrado

A guide and video documenting best practices for identification and mapping of traditional territories and communities.

PORTUGUESE AND SPANISH | 455.91 KB | PDF

Video: An Overview of How to Establish Fish Conservation Zones with Communities

Adopt the FCZ model in your own community.

SPANISH | VIDEO

LEARNING THEMES

Curated from hundreds of learning resources, the following themes have emerged as useful topics for our grantees:

AWARENESS AND EDUCATION

29 Resources →

CLIMATE

2 Resources →

CONSERVATION OUTSIDE OF PROTECTED AREAS

30 Resources →

FINANCE

14 Resources →

HUMAN AND

1.5.2. Learning Hub

Home > Learning Hub

LEARNING HUB

Explore hundreds of toolkits, case studies and reports from our grantees and other conservationists around the globe.

Sustainable cocoa farmer Tomás Roque in Peru.
© Practical Action

FIND RESOURCES:

TYPE YOUR SEARCH TERM HERE

SUBMIT

SHOW MORE FILTERS

218 RESOURCES:

Empowering Women in Conservation Overview, 2021 - Portuguese	PORTUGUESE | 119.01 KB | PDF
Empowering Women in Conservation Overview, 2021 - French	FRENCH | 115.05 KB | PDF
Empowering Women in Conservation Overview, 2021 - Spanish	SPANISH | 114.94 KB | PDF
Empowering Women in Conservation Overview, 2021 - English	ENGLISH | 114.58 KB | PDF
Empowering Women in Conservation Reference Sheet, 2021 - Portuguese	PORTUGUESE | 1.08 MB | PDF
Empowering Women in Conservation Training Script, 2021 - Portuguese	PORTUGUESE | 533.95 KB | PDF
Empowering Women in Conservation Training Modules, 2021 (PDF) - Portuguese	PORTUGUESE | 34.57 MB | PDF
Empowering Women in Conservation Training Module 1, 2021 (PPT) - Portuguese	PORTUGUESE | 16.39 MB | PPTX
Empowering Women in Conservation Training Module 2, 2021 (PPT) - Portuguese	PORTUGUESE | 55.95 MB | PPTX
Empowering Women in Conservation Training Module 3, 2021 (PPT) - Portuguese	PORTUGUESE | 45.16 MB | PPTX
Empowering Women in Conservation Training Annex, 2021 (PPT) - Portuguese	PORTUGUESE | 2.68 MB | PPTX
Empowering Women in Conservation Reference Sheet, 2021 - Spanish	SPANISH | 1 MB | PDF

1.6. **About:**

1.6.1. About

Home > About

ABOUT

Biodiversity—the rich array of life on Earth—is fundamental to human survival, but under tremendous and growing threat. The Critical Ecosystem Partnership Fund (CEPF) was founded in 2000 to address this challenge by empowering civil society in developing countries and transitional economies to protect the world's biodiversity hotspots, which are some of Earth's most biologically rich yet threatened terrestrial ecosystems.

A community in Tafea Province, Vanuatu, worked with CEPF grantee New York Botanical Garden to conserve forests that provide fresh water. © Conservation International/photo by Michele Zador

Through **grants totaling more than US$277 million and technical assistance to over 2,600 civil society organizations and individuals**, we have taken action to conserve more than **1,000 species in the IUCN Red List of Threatened Species**, and strengthened the management and protection of **51.6 million hectares of Key Biodiversity Areas.** Our grantees have also contributed to the establishment of **16.2 million hectares of new protected areas,** and the **improved management of 10.5 million hectares of production landscape**—areas where agriculture, forestry or natural product harvesting occur. And **more than 4,900 communities** in the biodiversity hotspots have benefited directly from CEPF-funded projects through improved access to clean water, improved land tenure and increased rerpesentation in decision-making processes.

WHAT MAKES US UNIQUE

By supporting development of conservation strategies for the biodiversity hotspots that are driven by local input, and providing grants to civil society—nongovernmental, private sector and academic organizations—to implement those strategies, CEPF seeks to protect biodiversity, build long-term local conservation leadership and nurture sustainable development.

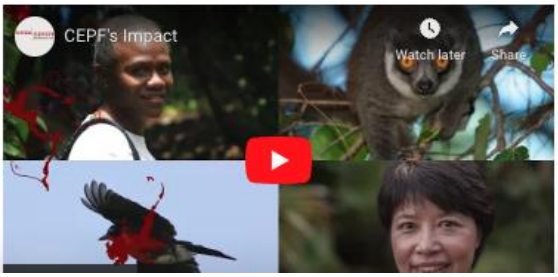
These strategies also are designed to be valuable to other entities working to conserve the hotspots, and often lead to collaboration and coordination with other organizations and governments.

CEPF's investments are especially important because the hotspots are home to more than 1 billion people, millions of whom are impoverished and highly dependent on nature for survival.

OUR DONOR PARTNERS

The fund is a joint program of l'Agence Française de Développement, Conservation International, the European Union, the Global Environment Facility, the Government of Japan and the World Bank.

WATCH OUR VIDEO



1.6.2. Our Team

Home > About > Our Team

OUR TEAM

IN THIS SECTION:

Our Team

- CEPF Secretariat
- Regional Implementation Teams
- Grantee Partners
- Global Donors
- Donor Council
- Donor Council Documents
- Working Group

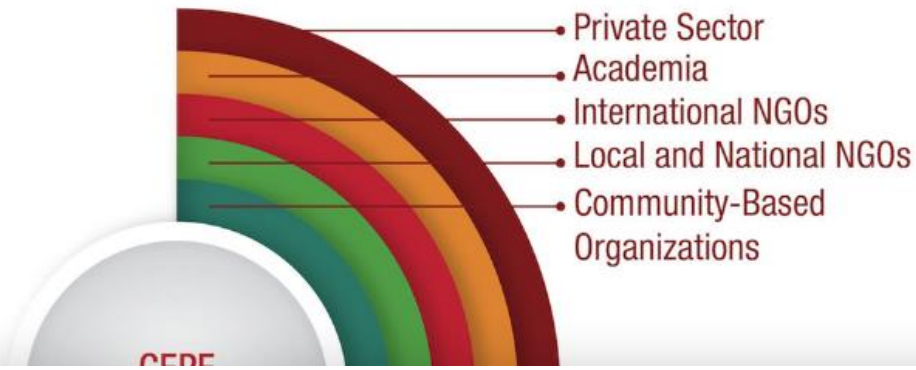
Members of the Wallacea Hotspot Regional Implementation Team, grantees and beneficiaries on Flores Island, Indonesia. © Conservation International/photo by Aulia Erlangga

The partnership that is CEPF includes many people and organizations who are dedicated to biodiversity conservation and sustainable development. From our global donors to our regional implementation teams to our grantees in biodiversity hotspots around the globe, CEPF brings together the knowledge, resources and commitment to build lasting conservation and protect ecosystems that humanity relies on.

OUR TEAM

- Grantees: Our grantees include local, national and international nongovernmental organizations, community-based organizations, private sector and academic entities.
- Global donor organizations: CEPF has six global donors who provide not only funding, but also governance and technical assistance.
- Regional implementation teams: CEPF's regional implementation teams work in the biodiversity hotspots with CEPF's grantees, helping to build local capacity and implement CEPF's conservation strategy.
- CEPF staff, also known as the CEPF Secretariat: A small team of conservation, finance, grant management and communications professionals makes up the secretariat.

WORKING TOGETHER FOR CIVIL SOCIETY-LED CONSERVATION



1.6.3. Our History

Home > About > Our History

OUR HISTORY

IN THIS SECTION:

- About
  - Our Team
  - Annual Reports
  - Our History
  - Partnerships
  - Newsroom
  - Contact Us

Mohamed El-Ashry of the Global Environment Facility, James Wolfensohn of the World Bank, and Peter Seligmann of Conservation International at CEPF's founding.

The idea that would become the Critical Ecosystem Partnership Fund was hatched in 1996. Conservation International's (CI) founding CEO, Peter Seligmann, and his friend James Wolfensohn, who had just been named president of the World Bank, were in Jackson Hole, Wyoming, on a fishing trip when they started to form the plan.

"We agreed that the [World] Bank could play a bigger role in protecting biodiversity and building civil society," Seligmann recalled later. "So Jim asked me to put something down on paper about how that could work. I went back to D.C. and wrote something up." (See interview on pages 5–7 in "The Critical Ecosystem Partnership Fund at 10: Investing in Life.") Wolfensohn proposed forming a partnership with other

1.6.4. Partnerships

Home > About > Partnerships

PARTNERSHIPS

IN THIS SECTION:

- About
  - Our Team
  - Annual Reports
  - Our History
  - Partnerships
  - Newsroom
  - Contact Us

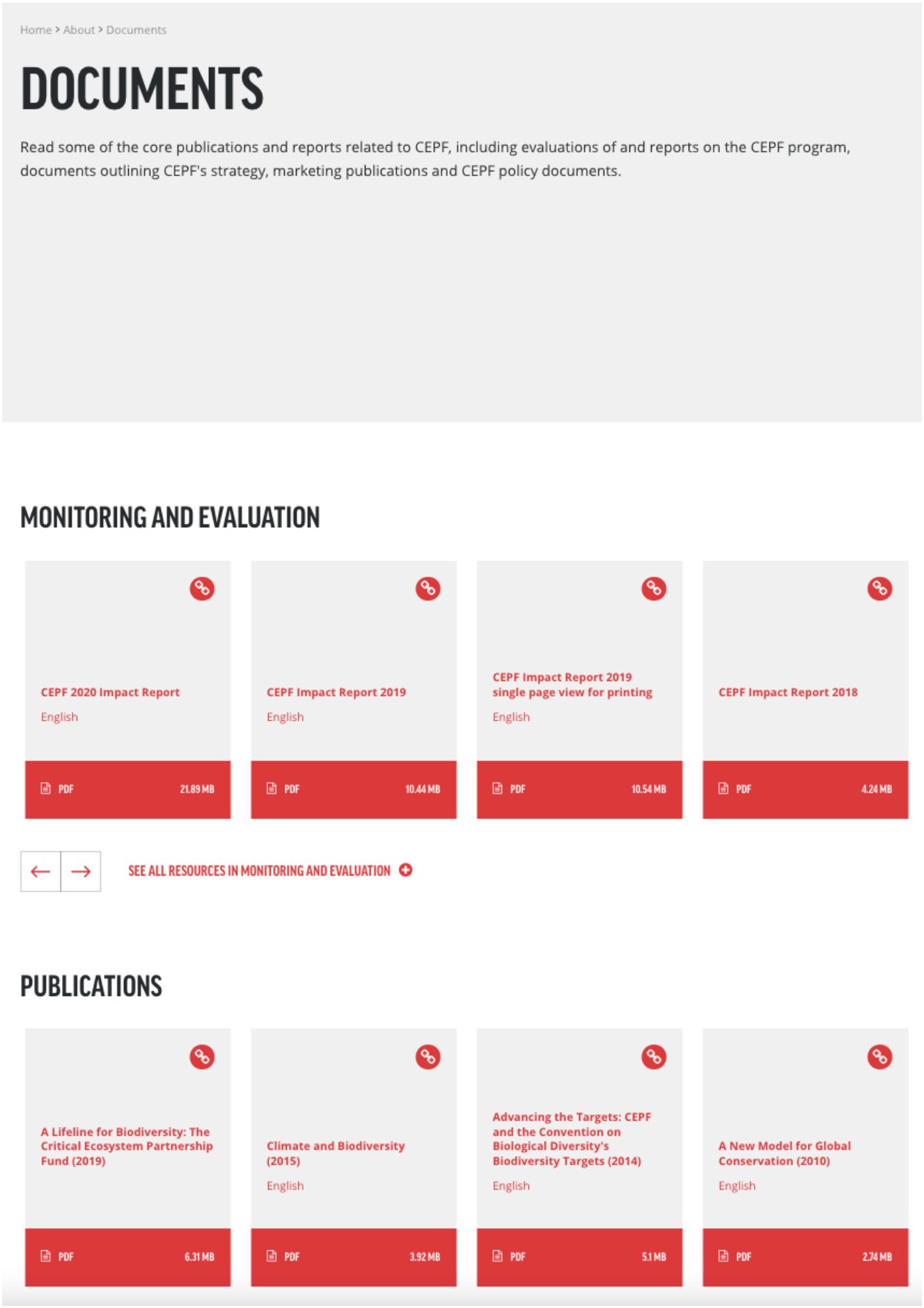
Rugezi Marsh ranger with CEPF regional implementation leader, Rwanda.
© Conservation International/A.W. Tordoff

Biodiversity conservation cannot be achieved by one organization, or even one group of organizations, in isolation—the challenges are too great, the solutions multi-pronged.

The CEPF model is based on partnerships—connecting our donor organizations, regional implementation teams, grantees, local communities, businesses, governments and other stakeholders—in order to deliver strategies that make a significant, sustainable impact in the biodiversity hotspots where we work.

Additional collaborations increase our reach and further our mission. We're proud to be a part of the following:

1.6.5. Documents



1.6.6. Newsroom

NEWSROOM

IN THIS SECTION:

Newsroom

CEPF in the News

2022

2021

2020

2019

2018

2017

Press Releases

Water. Food. Climate. Natural disasters. Human migration. Nature plays a big part in big news. CEPF can help journalists understand and explain the role of species and ecosystems in the news of the day, and in our everyday lives.

CEPF team members also know a lot about the amazing, weird and beautiful variety of life on this planet, and the threats to it.

Reach out to our communications director, Julie Shaw, if you are interested in getting the perspective of staff experts in global conservation who are well versed in the connection between nature and human well-being. Additionally, our grantees can share their expertise and experiences from the frontlines of conservation around the globe. We also work with other scientists, conservationists and sustainable development professionals in many regions of the world through our efforts to protect the world's biodiversity hotspots. We're happy to help you make the right connections.

MEDIA CONTACT

Julie Shaw, Communications Director
jshaw@cepf.net
703-341-2457

FEATURED EXPERTS

CEPF EXECUTIVE DIRECTOR OLIVIER LANGRAND

Olivier joined CEPF as its executive director in 2015. He previously spent three years with Island Conservation as the director of global affairs and 11 years with Conservation International, first in charge of the Africa and Madagascar Program based in Southern Africa and then responsible for the Center for Conservation and Government based in Washington, DC. Prior to this he spent 14 years with WWF implementing field conservation projects in Madagascar and in Central Africa. Olivier holds a Master of Science in zoology from the University of KwaZulu-Natal in South Africa. He is

1.6.7. Contact Us

Home > About > Contact Us

CONTACT US

IN THIS SECTION:

- About
  - Our Team
  - Annual Reports
  - Our History
  - Partnerships
  - Newsroom
  - Contact Us

Cerrado Biodiversity Hotspot.
© Aryanne Amaral

Critical Ecosystem Partnership Fund
Conservation International
2011 Crystal Drive
Suite 600
Arlington, VA 22202, USA

Tel: +1-703-341-2400
Fax: +1-866-733-9162

Find information on grants and open calls for proposals.
Contact our regional implementations teams (RITs) in the hotspots.
Read information about CEPF's grievance mechanism.

For other information about CEPF, email cepf@cepf.net.

1.6.8. CEPF in the News

Home > About > Newsroom > Cepf In The News > CEPF in the News - 2022

CEPF IN THE NEWS - 2022

IN THIS SECTION:

- Newsroom
- CEPF in the News
  - 2022
  - 2021
  - 2020
  - 2019
  - 2018
  - 2017
- Press Releases

24 August 2022
Protecting the Critically Endangered Bengal Florican in Cambodia
by Noor Ali
IUCN

15 August 2022
CEPF and IUCN launch new Call for Proposals in the Indo-Burma Hotspot
IUCN

15 July 2022
IUCN Side Event at the 2nd Asia Parks Congress: Engaging Local Communities in Protected and Conserved Areas
IUCN

22 June 2022
CSOs Call for More Funding to Sustain Forest Conservation in West Africa
by Blessed Sogah
My Joy Online

20 June 2022
From Mining Mitigation to Promoting New Protected Areas: The Alliance That Conserves Biodiversity, Forests and Peoples of Northern La Paz
by Mary Mena
La Paz

18 June 2022
Ghana: 'Increase Budget Allocation for Biodiversity'
By Jemima Esinam Kuatsinu
AllAfrica original article on Ghanaian Times

1.6.9. Press Releases

Home > About > Newsroom > Press Releases

PRESS RELEASES

IN THIS SECTION:

Newsroom

CEPF in the News

2022

2021

2020

2019

2018

2017

Press Releases

2 September 2021

New grant of US$13.9 million supports biodiversity conservation, strengthens Caribbean Islands organizations

A new five-year, US$13.9 million grant-making and capacity-building program has been launched by the Critical Ecosystem Partnership Fund (CEPF) in the Caribbean Islands Biodiversity Hotspot.

22 May 2020

10 conservationists from around the world have been recognized for outstanding achievements for biodiversity

CEPF is recognizing these 'Hotspot Heroes' as part of the celebration of its 20th anniversary.

23 January 2020

In a landmark year for biodiversity conservation, L'Agence Française de Développement and the European Union reinvest in CEPF

The Critical Ecosystem Partnership Fund protects the world's biodiversity hotspots—ecosystems people depend on.

1.7. **Others:**

1.7.1. Search Results

Home > Search

SEARCH RESULTS

Search Site

BIODIVERSITY HOTSPOTS DEFINED

... Cloud forest in Haiti, part of the Caribbean Islands **Biodiversity** Hotspot. Credit: © Robin Moore/ iLCP What is a **biodiversity** hotspot? There are currently 36 recognized **biodiversity** ...

CEPF IN THE NEWS - 2019

... mainstreaming - tackling the negative impacts of mining on **biodiversity** by Forest of Hope Association BirdLife International ... by K. Jeshi 10 October 2019 Salt: **Biodiversity** project wants to manage the Costa Fragata Nature Reserve in a ...

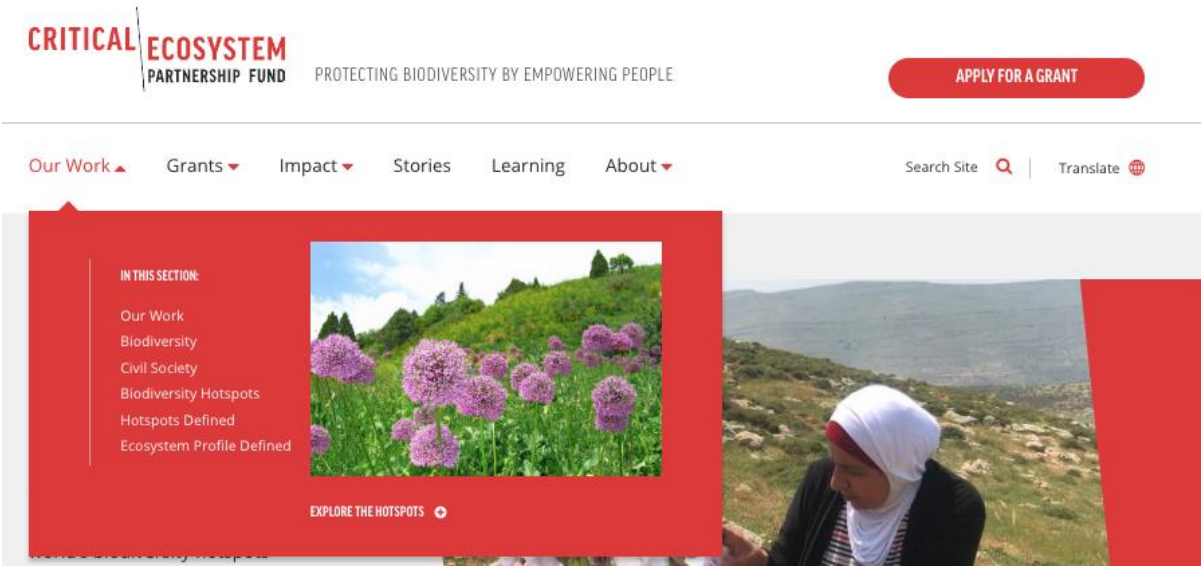
DONOR COUNCIL DOCUMENTS

... Regional Implementation Team for the Mediterranean Basin **Biodiversity** Hotspot (PDF - 156 KB) 31st Meeting of the Donor Council ... of Spending Authority for Madagascar and Indian Oceans **Biodiversity** Hotspot (PDF - 54 KB) Electronic Review 46 28 April ...

EXPLORE THE BIODIVERSITY HOTSPOTS

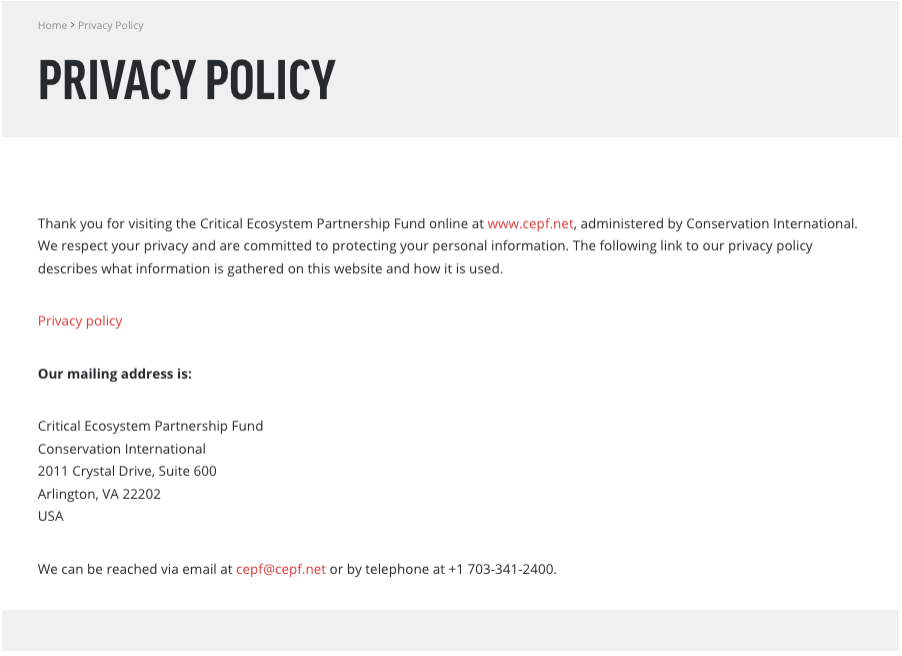
... work in developing and transitional countries in the world's **biodiversity** hotspots—some of Earth's most biologically diverse yet ...

1.7.2. Top Navigation



1.7.3. Footer

1.7.4. Privacy Policy



1.7.5. Terms of Service

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Appendix 2: Building Blocks Visual samples:

2.1. Hero Module

OUR PLANET'S FUTURE DEPENDS ON BIODIVERSITY

The Critical Ecosystem Partnership Fund (CEPF) enables civil society to protect the world's biodiversity hotspots—biologically rich ecosystems that are essential to humanity, yet highly threatened.

LEARN MORE ABOUT CEPF

Mapping of endemic endangered Sawasan Nablus *Iris lortetii var. samariae*. Beit Dajan, Nablus, Palestine.
© Salam Abu-Zaitoun

Home > Our Work

OUR WORK

Biodiversity is fundamental to a healthy planet and thriving communities, but the world's species are under tremendous threat. CEPF fills a unique, strategic role in addressing the biodiversity crisis, mobilizing international, regional and local partners to protect the world's biodiversity hotspots.

Planting a tree as part of the Dominican Republic's first carbon offset program, established by grantee El Consorcio Ambiental Dominicano.
© O. Langrand

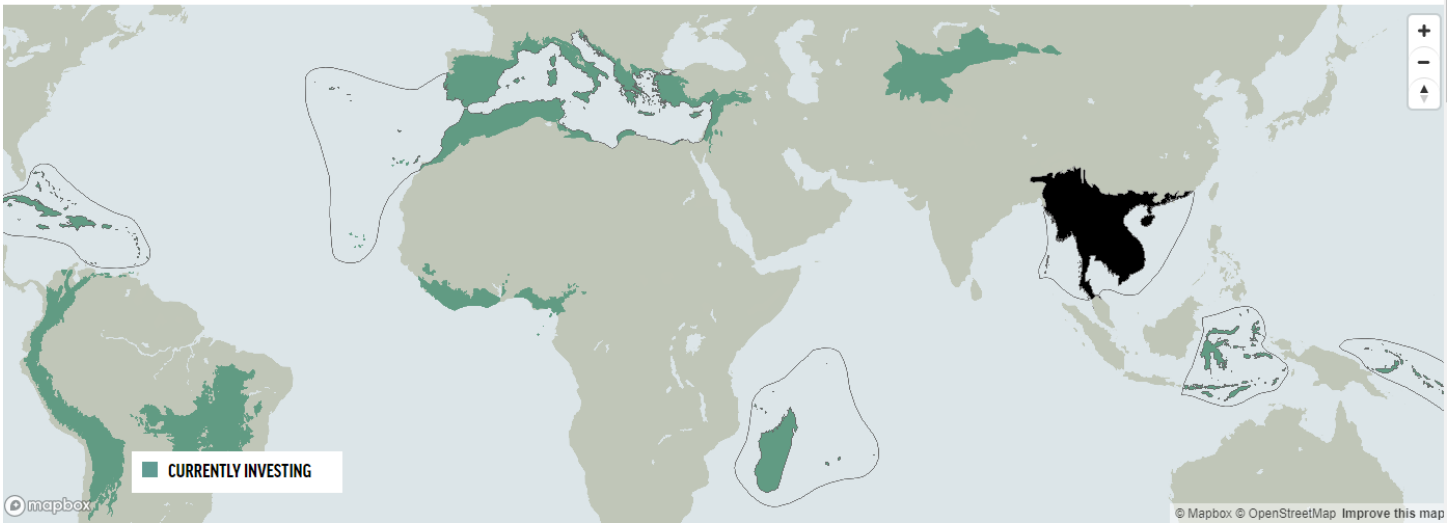
Home > Our Work > Biodiversity Hotspots > Biodiversity Hotspots Defined

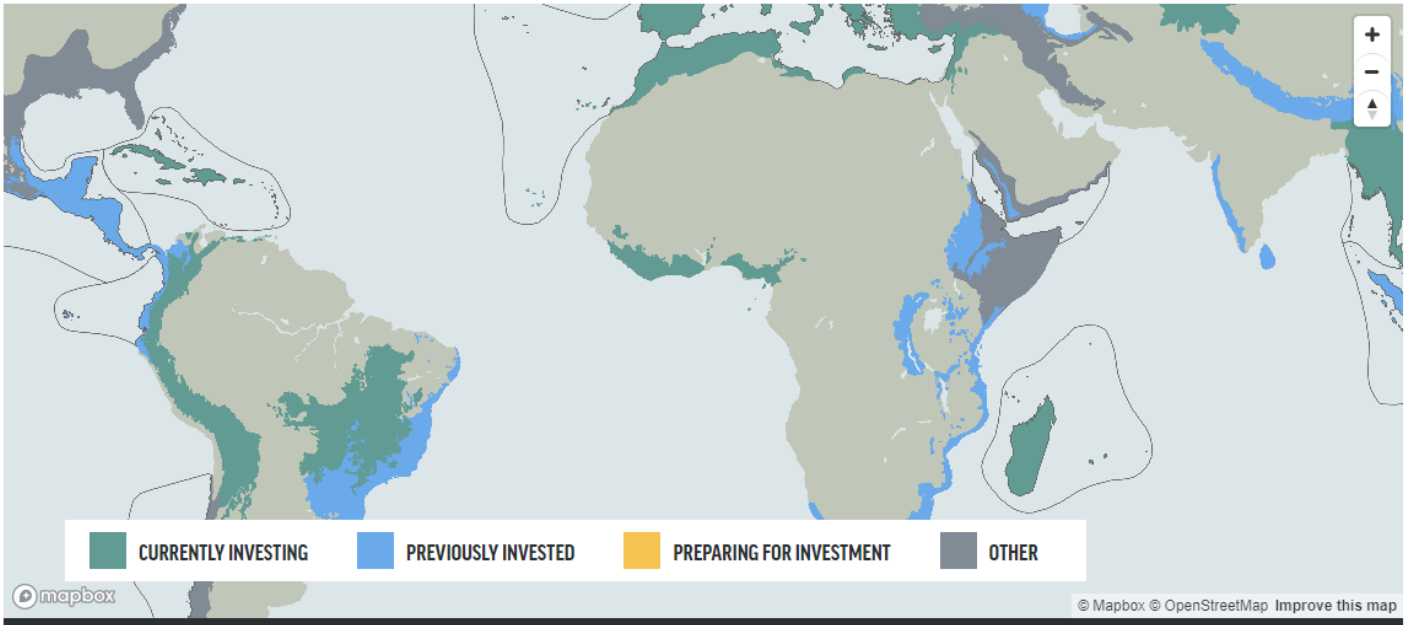
BIODIVERSITY HOTSPOTS DEFINED

2.2 Map Explorer

EXPLORE PROJECTS

With financial and technical support from CEPF, civil society organizations around the globe are delivering innovative solutions that conserve biodiversity and help communities thrive. Find out what they're doing by clicking on biodiversity hotspots highlighted on the map.



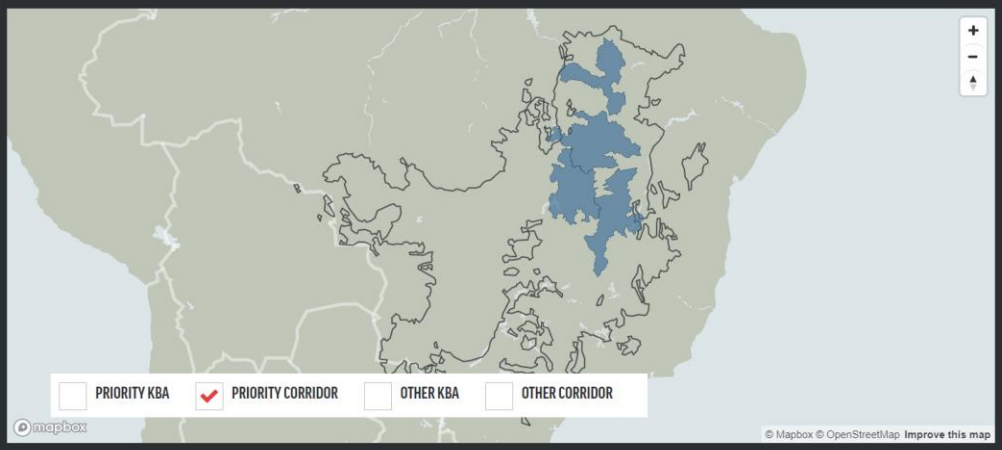


East Melanesian Islands

CURRENTLY INVESTING

EXPLORE THIS HOTSPOT

The East Melanesian Islands Biodiversity Hotspot encompasses some 1,600 islands in the South Pacific. The isolation of these islands has led to high levels of endemism, both within the whole hotspot and on single islands. Unfortunately, in recent decades this isolation has not protected the region from outside threats—logging and mining among them.



Cerrado

CURRENTLY INVESTING

REGIONAL IMPLEMENTATION TEAM (RIT)

Instituto Internacional de Educação do Brasil (IEB)
RIT website

Michael Becker, RIT Leader
michael.becker@iieb.org.br

INVESTMENT

2016 - 2021: US$8 million

ELIGIBLE COUNTRIES

Brazil

ECOSYSTEM PROFILE

Ecosystem Profile, 2017 Revision
English (PDF - 9.8 MB)
Portuguese (PDF - 10.3 MB)

Ecosystem Profile Summary, 2017 Revision
English (PDF - 1.9 MB)
Portuguese (PDF - 1.7 MB)

Ecosystem Profile Summary Brochure, 2016
English (PDF - 2.4 MB)
Portuguese (PDF - 2.4 MB)

CEPF STRATEGY ABOUT THIS HOTSPOT

In contrast to the size of the Cerrado and the scale of threats facing the hotspot, funding opportunities for civil society organizations wishing to engage in conservation are currently limited. Conservation investment, therefore, must be strategic.

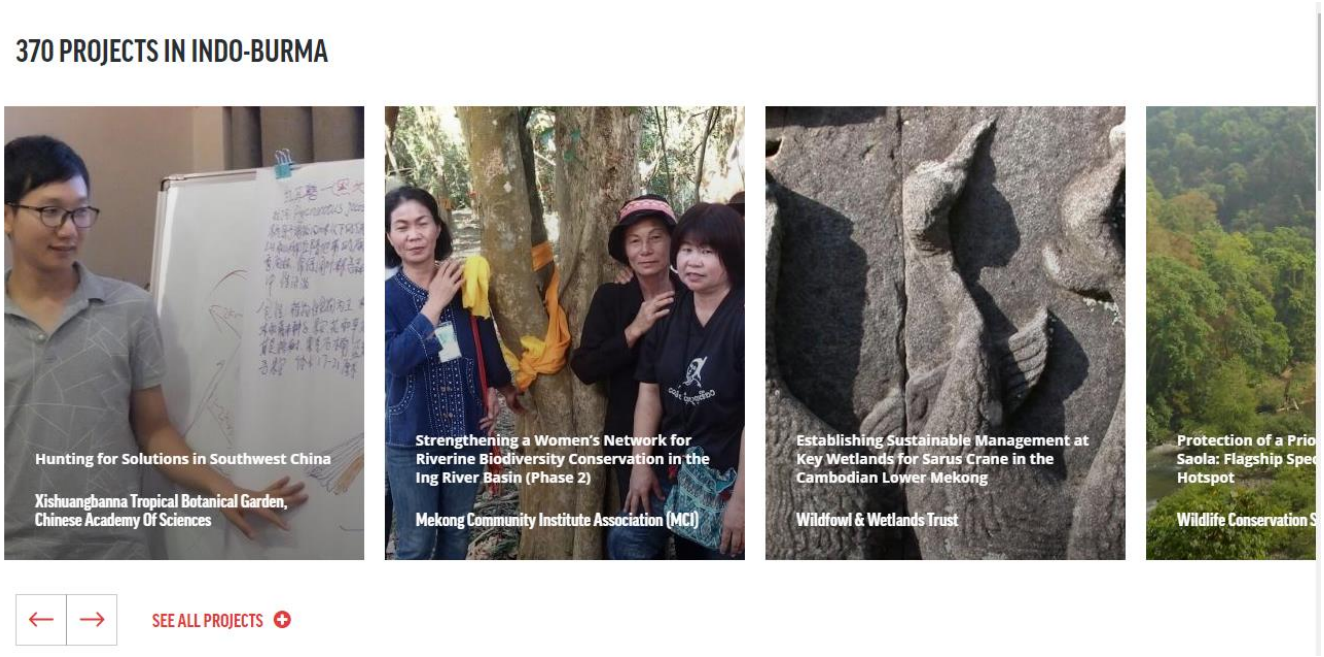
CEPF funding is helping civil society influence public policies and private initiatives toward conserving and sustainably developing the hotspot. Our investment is supporting the integration of sustainable production chains and creating incentives for sustainable business initiatives.

CEPF's highest priorities in the Cerrado include avoiding or minimizing the amount of new land clearing, restoring degraded lands and expanding the network of protected areas. These efforts will, in turn, help protect the Critically Endangered species found here.

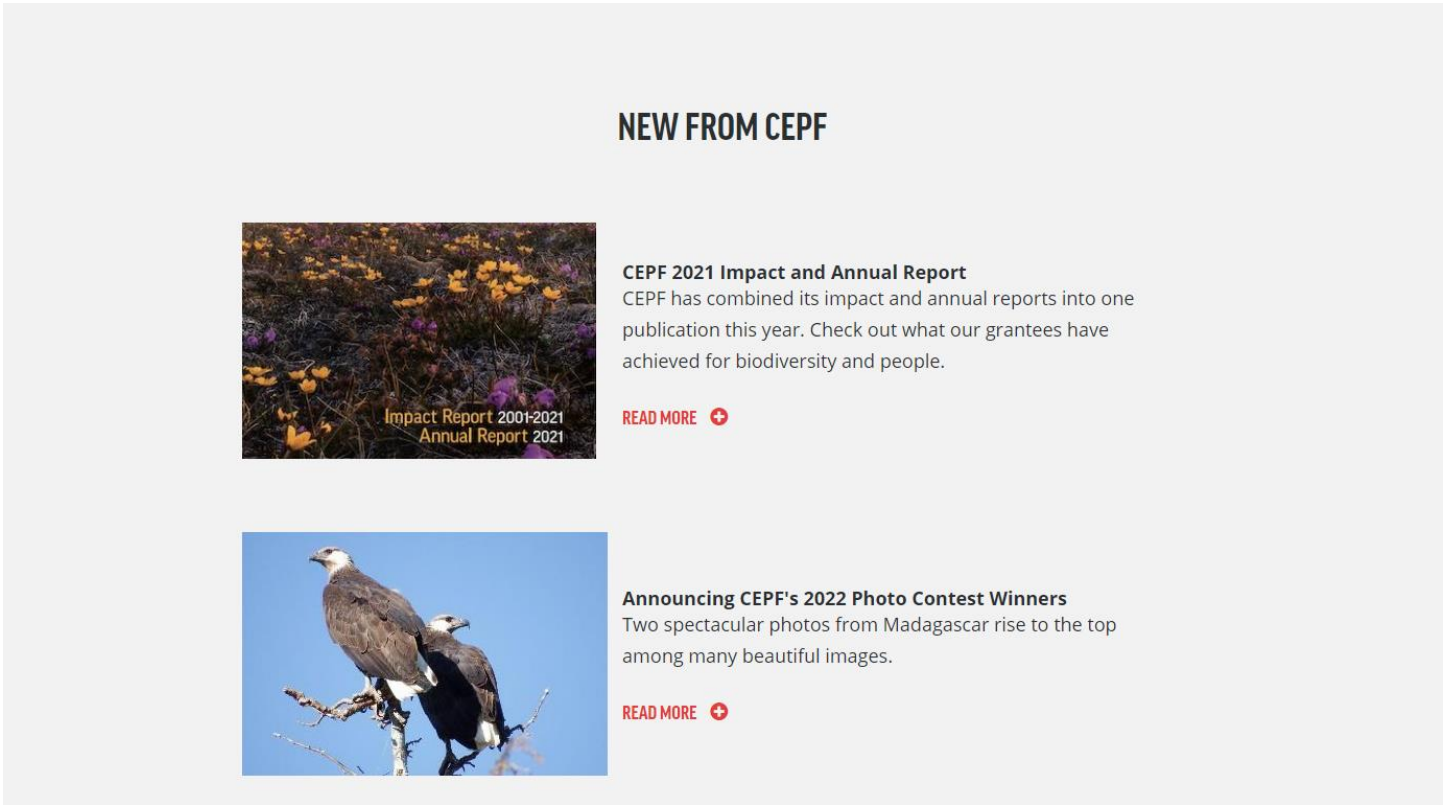
In addition to civil society groups, CEPF investment targets communities of family farmers, indigenous and traditional peoples, and local networks in great need of capacity building.

PRIORITIES

2.3. Projects Carousel



2.4. Newsroom Callout



2.5. Full-Width Callout

2.6. Multilanguage Callout:

CEPF is a joint initiative of l'Agence Française de Développement, Conservation International, the European Union, the Global Environment Facility, the Government of Japan and the World Bank.

Lire les traductions en français de l'information de base

コア情報の日本語翻訳を読む

2.7. Rich Text Block:

WHAT MAKES US UNIQUE

By supporting the development of conservation strategies driven by local input, and providing grants to civil society—nongovernmental, private sector and academic organizations—to implement those strategies, CEPF seeks to protect biodiversity, build local conservation leadership and nurture sustainable development. We believe this is the most effective path to conservation and communities that flourish.

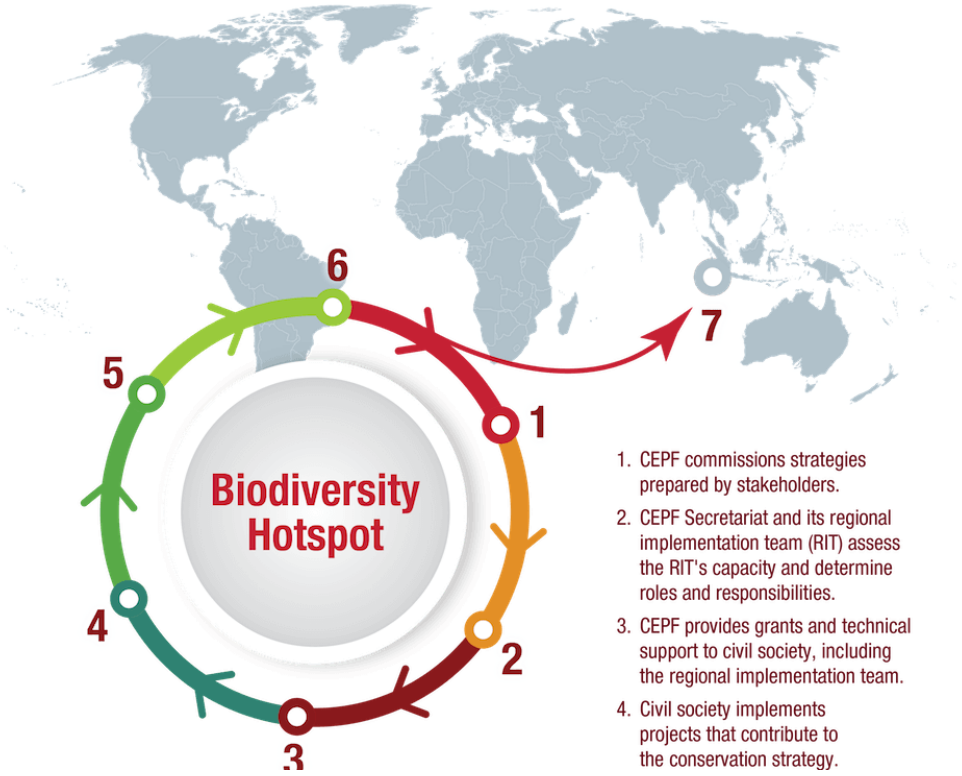
CEPF's investments are especially important because the biodiversity hotspots are home to millions of people who are impoverished and highly dependent on nature for survival.

While a lot of global conservation funding is directed to governments, experience has shown us that engaging with and strengthening local civil society in the developing and transitional countries of the biodiversity hotspots is critical to the long-term success of conservation.

Nongovernmental groups bring innovative ideas and practical solutions, as well as participatory approaches, to solving local challenges. This positions them to be trusted partners of government, as both seek to secure vital resources for the long-term benefit of local communities while also contributing to global conservation and sustainable development goals.

Rich Text Block (with image embedded):

OUR PROCESS

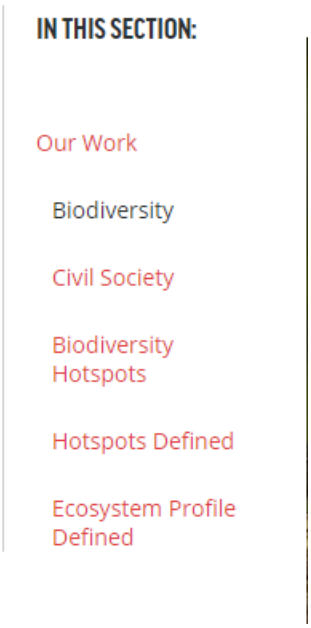


Rich Text Block (with list)

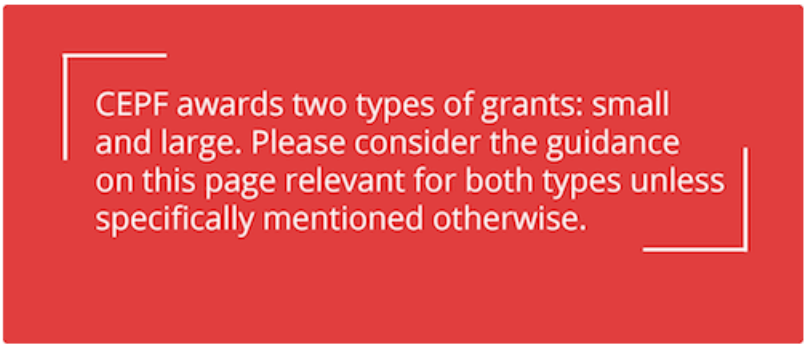
Ecosystem profiles can be found on the pages for hotspots where CEPF currently works.

- Caribbean Islands
- Cerrado
- East Melanesian Islands
- Guinean Forests of West Africa
- Indo-Burma
- Madagascar and Indian Ocean Islands
- Mediterranean Basin
- Mountains of Central Asia
- Tropical Andes
- Wallacea

2.8. Side Index:

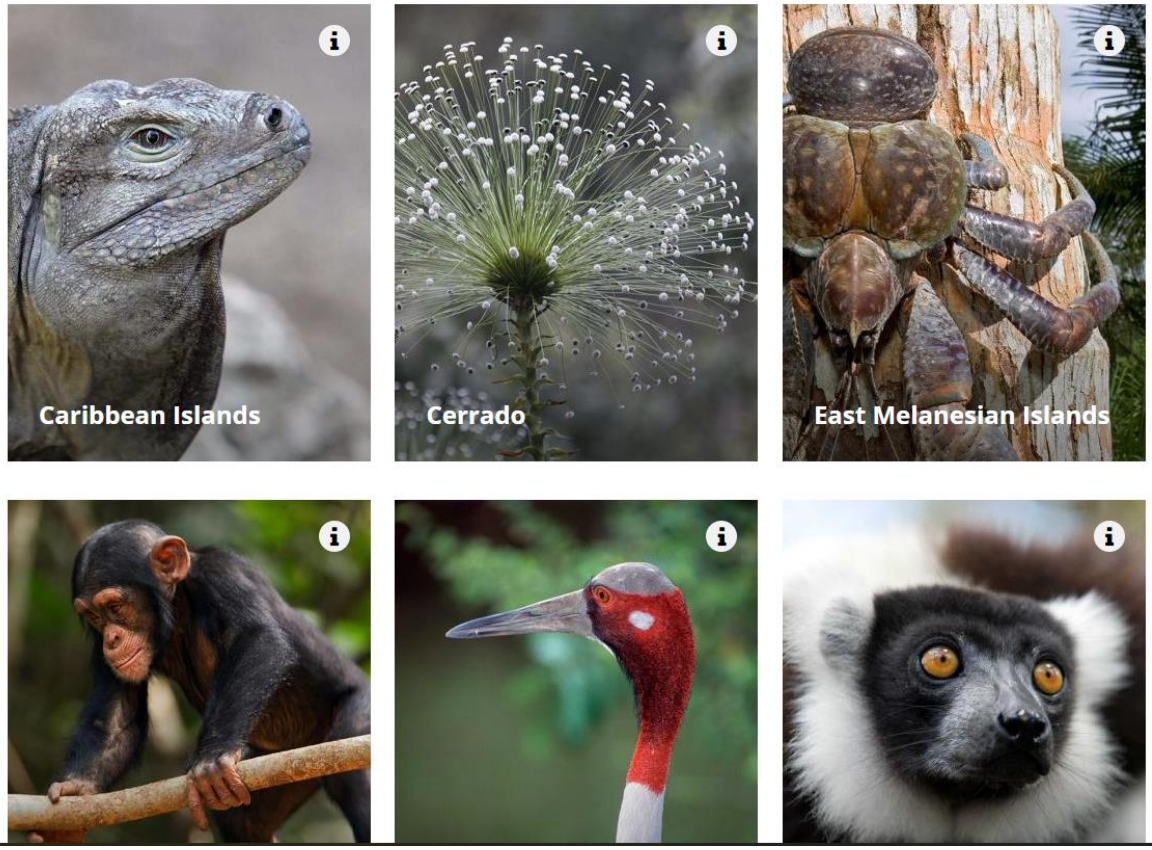


2.9. Colored Floating Callout:



2.10. Hotsposts Grid:

CEPF IS CURRENTLY INVESTING IN 10 HOTSPOTS:



2.11. Resources Assets Box:

Download the Biodiversity Hotspots Shapefile

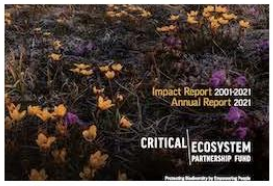
- GIS data
- Map (no text)
- Map (English labels)

EXAMPLES OF COMPLETED SAFEGUARD DOCUMENT

- World Wide Fund for Nature-South Africa (English, PDF - 1.4 MB)
- Fauna & Flora International (English, PDF - 799 KB)
- Ebony Forest Ltd (English, PDF - 118 KB)
- Notre Grand Bleu (French, PDF - 1.1 MB)

IN THIS SECTION:

- About
  - Our Team
  - Annual Reports
  - Our History
  - Partnerships
  - Newsroom
  - Contact Us



2021 Impact and Annual Report
Browse the Report
Marking 20 years of grant-making, CEPF for the first time has combined its Impact and Annual Reports into one publication. Through stories and data, see the impact CEPF grantees have made in conserving biodiversity, strengthening civil society and improving human well-being in the world's biodiversity hotspots over the lifespan of CEPF and during the past fiscal year.

2020 Annual Report
Browse the report
Showcases milestones in conservation of the world's biodiversity hotspots, as well as messages from CEPF's Donor Council Chairperson and the CEO and Chairperson of the Global Environment Facility as well as the latest financials. (PDF - 10.8 MB)

2019 Annual Report
Browse the report
Features highlights from the year in conservation of the world's biodiversity hotspots, as well as messages from CEPF's Donor Council Chairperson and Executive Director and the latest financials. (PDF - 3.5 MB)

2.12. Three Columns highlights:

US$277 MILLION
IN GRANTS AWARDED

2,636 GRANTEES
IN OVER 109 COUNTRIES AND TERRITORIES

1,027 SPECIES
GLOBALLY THREATENED SPECIES SUPPORTED

1

ELIGIBILITY

Find out if your organization and project idea are eligible for CEPF funding.

Learn About Eligibility

2

BEFORE YOU APPLY

Understand what CEPF is looking for in a successful proposal.

Read Proposal Guidance

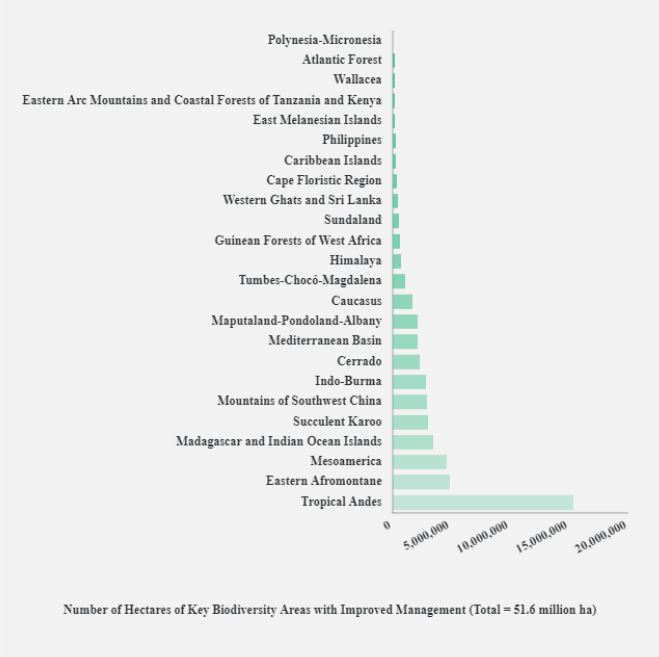
3

HOW TO APPLY

Provide a letter of inquiry along with required documents.

Prepare Your Application

2.13. X/Y Columns “container”



Number of Hectares of Key Biodiversity Areas with Improved Management (Total = 51.6 million ha)

51.6 MILLION HECTARES

KEY BIODIVERSITY AREAS (KBAS) WITH STRENGTHENED MANAGEMENT (LARGER THAN JAPAN)

KBAs are sites that contribute significantly to the global persistence of biodiversity. CEPF uses KBAs as the lens for selecting geographic priorities for conserving species.

To qualify as “strengthened,” an area must have benefited from one or more of a range of actions that contribute to improved management, such as increased patrolling, invasive species control or eradication or introduction of sustainable agricultural/fisheries practices. CEPF grantees also have contributed to the creation of **16.2 million hectares of protected areas.**

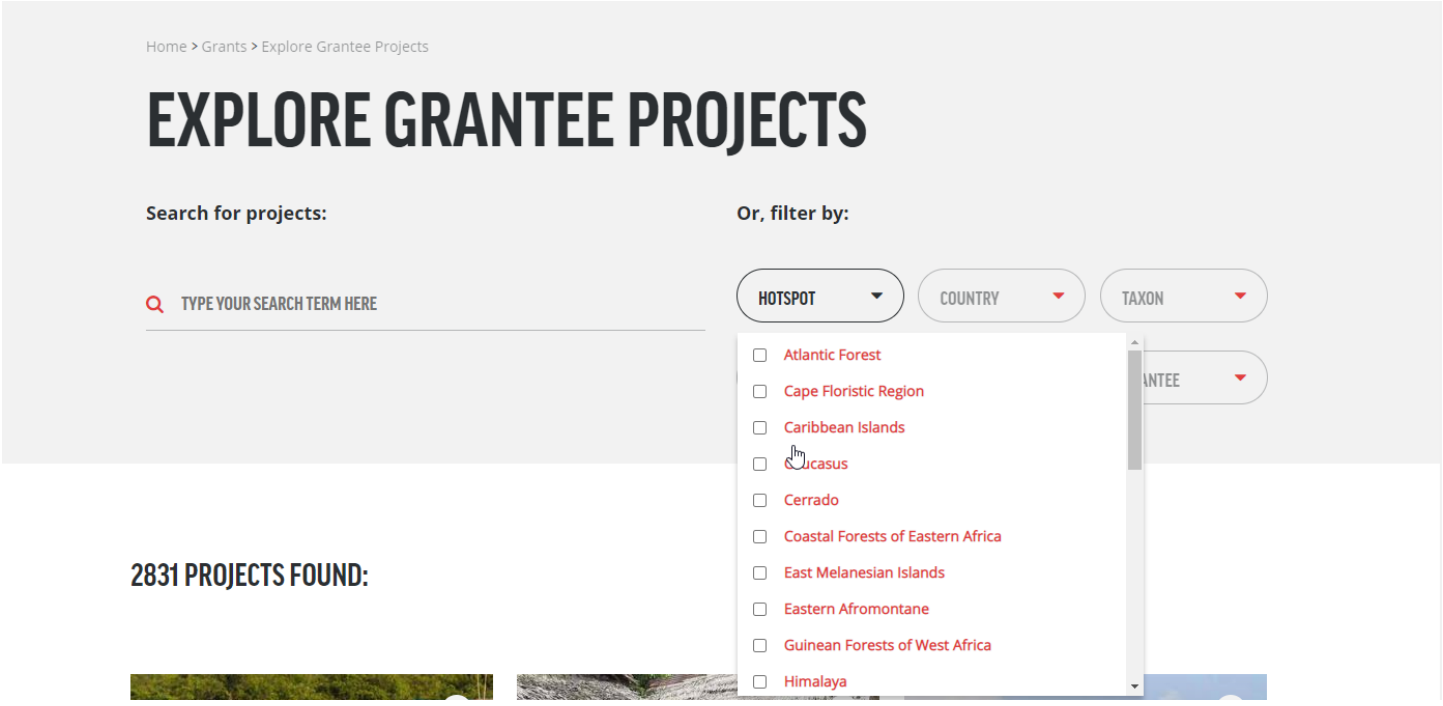
2.14 Newsletter CTA

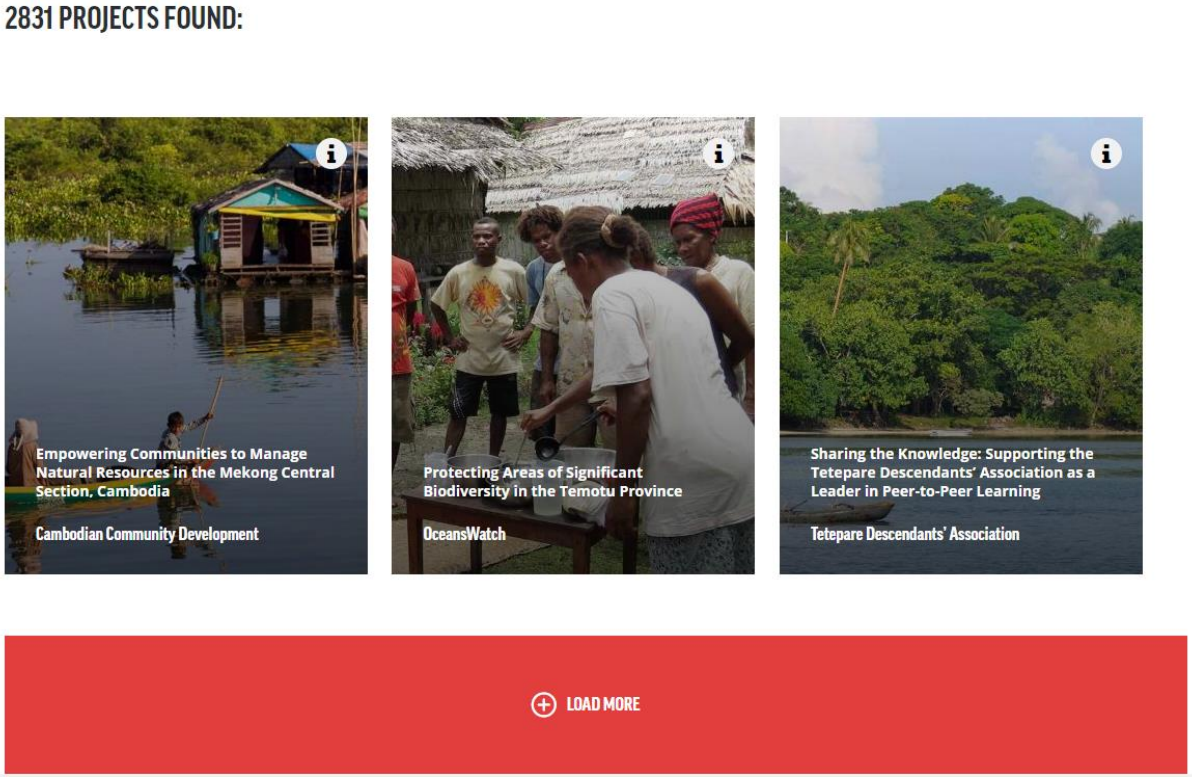
CEPF E-NEWS

Be one of the first people to learn about new open calls.

SIGN UP FOR THE CEPF E-NEWS

2.15. Grants Explorer Search and Filter





2.16. Entry Picker with Image

Indo-Burma

Call for Letters of Inquiry for Small and Large Grants

Closes 26 September 2022.

Call details also available in Burmese, Chinese, Khmer, Lao, Thai and Vietnamese.

2.17. Resources Callout

CEPF's Latest Impact and Annual Report

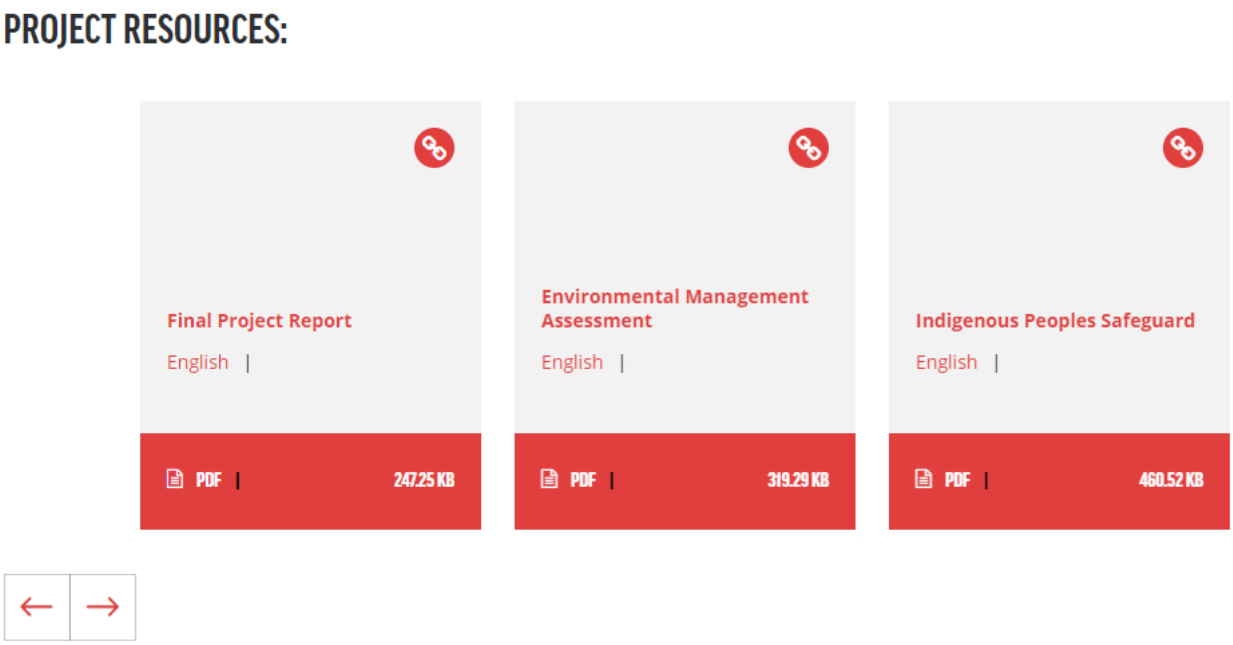
Get more details on the difference CEPF's grantees are making. Their actions conserve ecosystems, support communities and contribute to global conservation and sustainable development goals.

DOWNLOAD THE REPORT

2.18. SGD Highlight:

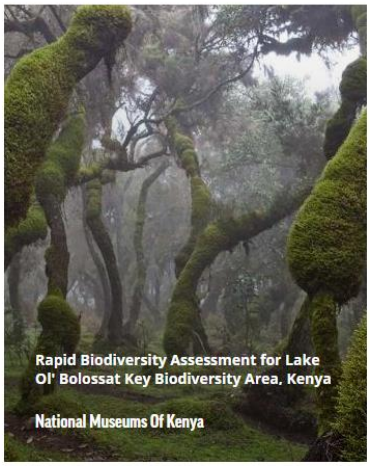
Goal 15. *Protect, restore and promote sustainable use of terrestrial ecosystems, sustainably manage forests, combat desertification, and halt and reverse land degradation and halt biodiversity loss*

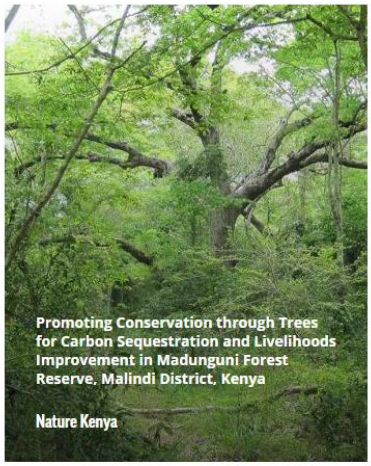
2.19. Documents Carousel



2.20. Grantee Projects Highlight

YOU MAY ALSO LIKE:





2.21. Featured Stories:

FEATURED STORIES:

Back to the Madagascar Wild
CEPF grantee works toward safe return of hundreds of tortoises to their natural habitat

READ MORE

Plan Points Equatorial Guinea Park to Brighter Future
Improved management will help staff address threats

READ MORE

2.22. Stories Filter:

FILTER ALL STORIES BY:

- Any - | Biodiversity | Grantee Stories | Impact | Lessons Learned | News | Tips & Tools

Congratulations and Thanks to a Good Friend of CEPF

Conservation International's Yasushi Hibi helped strengthen ties with Japan

READ MORE

In Memoriam: Gustavo Fonseca

An Enduring Contribution to Conservation

READ MORE

LOAD MORE

2.23. Featured Experts:

FEATURED EXPERTS

CEPF EXECUTIVE DIRECTOR OLIVIER LANGRAND

Olivier joined CEPF as its executive director in 2015. He previously spent three years with Island Conservation as the director of global affairs and 11 years with Conservation International, first in charge of the Africa and Madagascar Program based in Southern Africa and then responsible for the Center for Conservation and Government based in Washington, DC. Prior to this he spent 14 years with WWF implementing field conservation projects in Madagascar and in Central Africa. Olivier holds a Master of Science in zoology from the University of KwaZulu-Natal in South Africa. He is an expert on the birds of the southwest Indian Ocean islands and author of two authoritative books on the subject as well as many scientific publications. Languages: English, French (native)

2.24. Featured Resources:

FEATURED RESOURCES

Empowering Women in Conservation Overview, 2021

ENGLISH FRENCH SPANISH PORTUGUESE | 108.27 KB | PDF

Mapping the Lands of Traditional 'Invisible' Communities in the Cerrado

A guide and video documenting best practices for identification and mapping of traditional territories and communities.

PORTUGUESE AND SPANISH | 455.91 KB | PDF

Video: An Overview of How to Establish Fish Conservation Zones with Communities

Adopt the FCZ model in your own community.

SPANISH | VIDEO

2.25. Learning Themes Grid

LEARNING THEMES

Curated from hundreds of learning resources, the following themes have emerged as useful topics for our grantees:

AWARENESS AND EDUCATION 29 Resources →	CLIMATE 2 Resources →	CONSERVATION OUTSIDE OF PROTECTED AREAS 30 Resources →	FINANCE 14 Resources →
GENDER 39 Resources →	HUMAN AND ORGANIZATIONAL CAPACITY 31 Resources →	LIVELIHOODS 12 Resources →	POLICY 14 Resources →
PROTECTED AREAS 13 Resources →	RESEARCH 11 Resources →	SPECIES 38 Resources →	TOURISM 6 Resources →

2.26. Resources Search and Filter:

FIND RESOURCES:

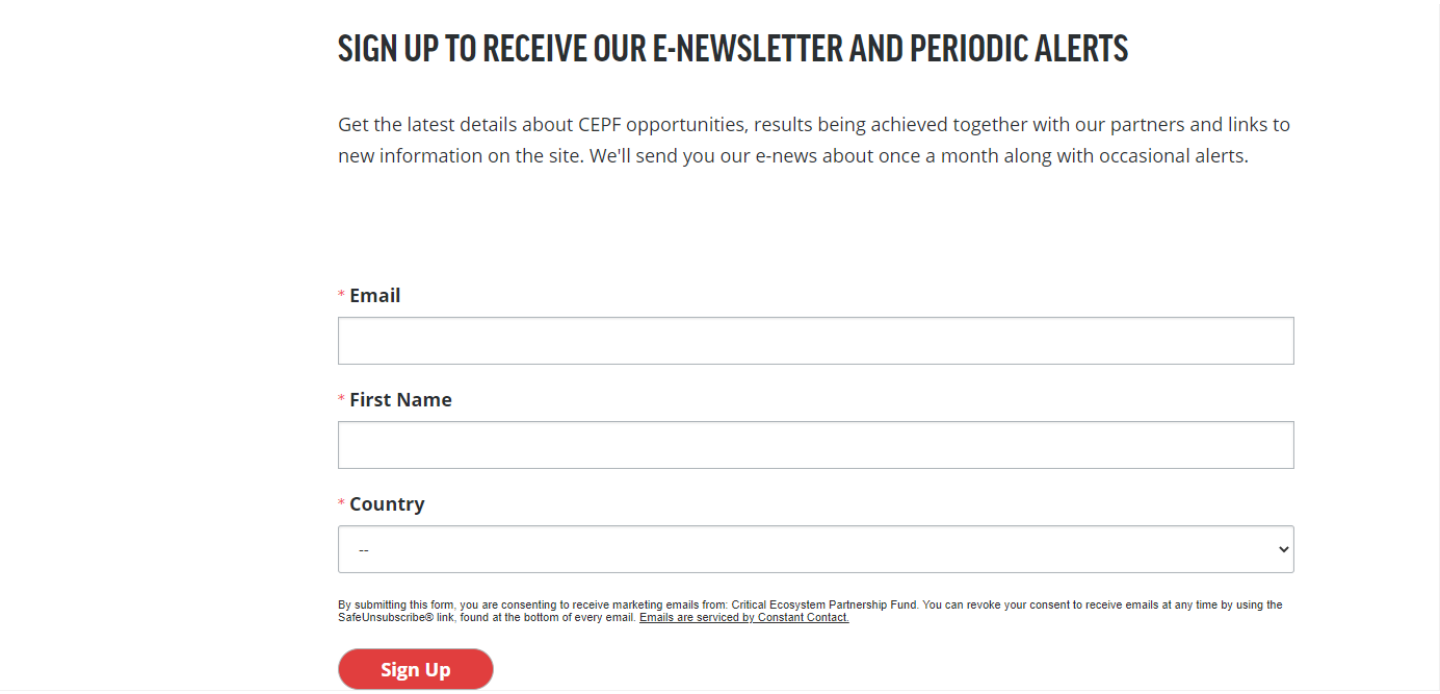
TYPE YOUR SEARCH TERM HERE | SUBMIT | SHOW MORE FILTERS

29 RESOURCES:

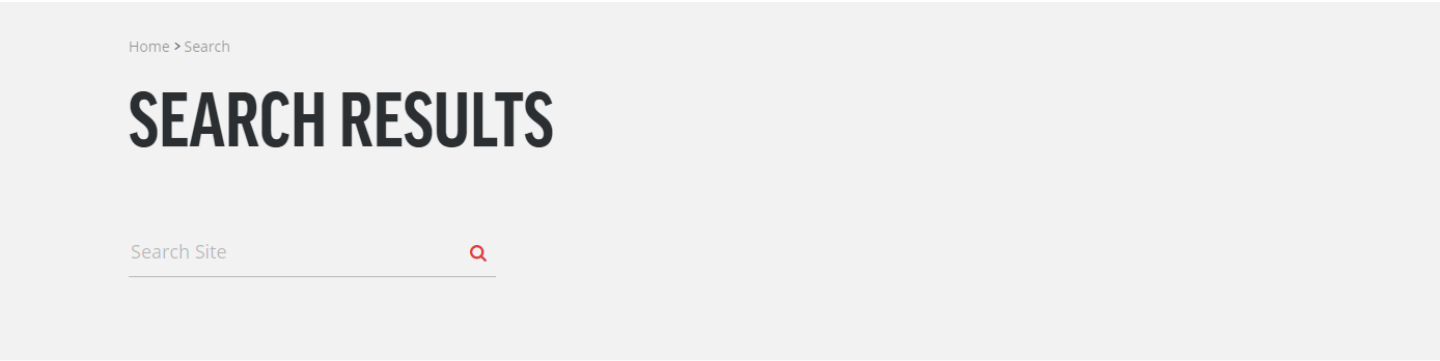
Master Class for CEPF Applicants	ENGLISH	86.61 KB	PDF
Master Class for CEPF Applicants	SPANISH	84.03 KB	PDF
Biodiversity Training for Journalists: Presentation	SPANISH	39.68 MB	PDF
Biodiversity Training for Journalists: Learning Modules	SPANISH	21.66 MB	PDF
"Solutions Worth Sharing" Methodology	FRENCH	10.87 MB	PDF

Load More

Sign Up Form



Site Search



CEPF IN THE NEWS - 2019

... Ben Honey Blue Ventures 16 October 2019 Community **conservation** in Rwanda leads to surge in local crane population by Olivier ... 21 August 2019 Remote But Resourceful: Fish **Conservation** Success Fishbio 15 August 2019 From wildlife artist ...

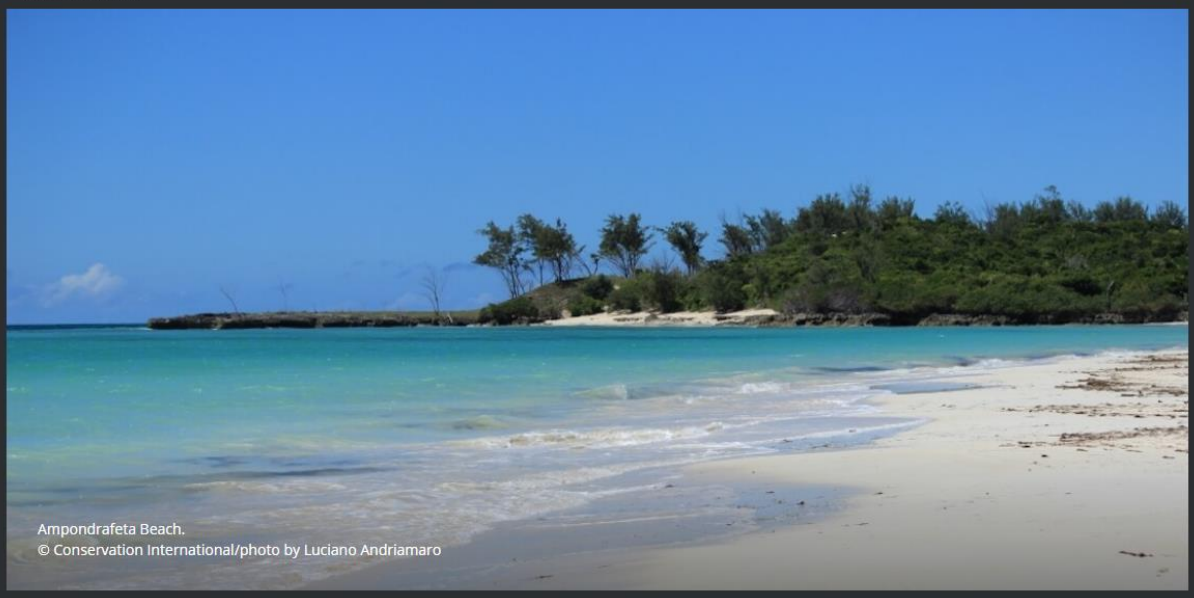
CEPF IN THE NEWS - 2020

... 9 March 2020 CNM publishes publication on municipal **conservation** units in the Cerrado [Portuguese] Confederação Nacional de ... 8 March 2020 How women are leading nature **conservation** in Lebanon by Dima Obeidat BirdLife International 25 ...

1 2 3 4 5 6 7 8 9 ... next › last »

Grants Template:

Home > Grants > Grantee Projects > Promote Sustainable Fisheries and Ecotourism with Private Sector to Reinforce the Management of Ambodivahibe Marine Protected Area, Madagascar



Ampondrafeta Beach.
© Conservation International/photo by Luciano Andriamaro

Promote Sustainable Fisheries and Ecotourism with Private Sector to Reinforce the Management of Ambodivahibe Marine Protected Area, Madagascar

GRANTEE NAME: CONSERVATION INTERNATIONAL - MADAGASCAR

Home > Grants > Grantee Projects > Sustainable Small Scale Fisheries Management on Small Islands in West Seram, Indonesia, Phase II

Sustainable Small Scale Fisheries Management on Small Islands in West Seram, Indonesia, Phase II

GRANTEE NAME: LEMBAGA PARTISIPASI PEMBANGUNAN MASYARAKAT

HOTSPOT
Wallacea

LOCATION
Indonesia

AMOUNT
US$69,999

DATES
Nov 2022 - Feb 2024

KEYWORDS
Fisheries, Habitat conservation and management, Marine, Species Conservation, Waste management

PROJECT OVERVIEW | **CEPF STRATEGIC DIRECTION**

Establish locally managed marine areas between the islands of Buano and Kelang, off the western coast of Seram in Maluku Province. Promote sustainable fishing methods, sale of value-added fisheries products and proper disposal of plastic waste in coastal communities.

Stories Template:

Radiated tortoise (*Astrochelys radiata*)
© O. Langrand

Back to the Madagascar Wild

CEPF grantee works toward safe return of hundreds of tortoises to their natural habitat

BY: JULIE SHAW
31 AUGUST 2022

Through two record seizures in 2018, Malagasy authorities rescued thousands of live radiated tortoises (*Astrochelys radiata*) that were likely headed for the illegal wildlife trade—including nearly 10,000 found crammed into a house in Toliara.

The law enforcement operations were important mileposts in the response to the devastating impacts of poaching, but they also raised important questions: what to do with so many of the Critically Endangered species and under which conditions could they be released into their natural habitat?